



# **AMENDED ADMINISTRATIVE STAFF MEETING OUTLINE**

**DECEMBER 6, 2011**

**9:00 AM**

## **REPORTING & DISCUSSION ITEMS OUTLINE**

1. **QUARTERLY CROSS ROADS NEWSLETTER EDITORIAL SESSION** – Editor Jeanie Burch
2. **TOWN ATTORNEY QUESTION AND ANSWER SESSION** - Attorney David Berman
  - A. Sewer service for West side of FM 424 – Carol Roberts
3. **ADMINISTRATIVE REPORT** – Town Secretary Katherine M. Ritchie
  - A. Development Meeting update regarding property in our ETJ
4. **TOWN ENGINEER'S UPDATE** – Town Engineer Jason Pool
  - A. Village of Cross Roads update re: flood plain, annexation, and tree mitigation.
  - B. Sanitary Sewer easement along Hw 380 & Hwy 377
5. **TOWN SURVEY** – Update Wes Moore
6. **MAYOR & COMMITTEE CHAIR REPORTS**
  - A. New road signs “HILL BLOCKS VIEW KEEP RIGHT”
7. **MUNICIPAL COURT & CODE ENFORCEMENT UPDATE** – Code Officer Mike Carroll
  - A. Rustic Furniture compliance issues<sup>1</sup>
  - B. Titan Fence illegal dump citation<sup>2</sup>
8. **BUILDING & OPEN RECORDS UPDATE** – Building Clerk - J. Moudy

### **TIME AND DATE OF NEXT MEETINGS**

Planning & Zoning Commission Meeting – Tuesday, December 6, 2011

Economic Development Meeting – Monday, December 12, 2011

Park Board Committee Meeting – Tuesday, December 13, 2011

Comprehensive Planning Meeting – Wednesday, December 14, 2011

Road Repair Committee Meeting – Thursday, December 15, 2011

Council Meeting - Monday, December 19, 2011

Town Hall Closed Friday, December 23, & Monday, December 26, 2011 Christmas Holiday

Town Hall Closed Monday, January 2, 2012, New Year Holiday

Staff Meeting – Tuesday, January 3, 2012

Municipal Court – Tuesday, January 3, 2012

### **A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.**

I, the undersigned authority, do hereby certify that his Public Meeting Notice was posted on the official bulletin board, at the Town Hall of the Town of Cross Roads, Texas. As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein. This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at (940) 365-9693.

*POSTED December 2, 2011, 4:00 PM, BY K. M. RITCHIE*

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