



**Universal Variance Application**  
**THERE IS A FEE FOR FILING FOR A VARIANCE**

Date of Application: \_\_\_\_\_  
Duration of Request: \_\_\_\_\_  
Legal Description of property: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Status of Applicant (Owner/Agent): \_\_\_\_\_  
Applicant's Address: \_\_\_\_\_  
Fax No: \_\_\_\_\_ email Address: \_\_\_\_\_  
Owners Name/Address: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Fax No: \_\_\_\_\_ email Address: \_\_\_\_\_

Description and grounds for appeal: \_\_\_\_\_  
\_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

The following must be submitted with the completed petition before processing and scheduling.

1. Application and the appropriate fee w/any drawings, maps etc requested on the application
2. Filing Fee
3. Access Town Code of Ordinances @ [www.crossroadstx.gov](http://www.crossroadstx.gov)
4. Site plan or graphic depiction of what the variance is for

<b>For Office Use Only</b>		
Completed Application (Date) _____	Check # _____	Receipt # _____
Approval Date _____	Signature _____	