



Universal Variance Application
THERE IS A FEE FOR FILING FOR A VARIANCE

Date of Application: _____ Property Address: _____

Duration of Request: TEMPORARY (DATES _____) PERMANENT

Land Owners Name: _____ Phone No: _____

email : _____ Mailing Address: _____

If you are not the Land Owner- Status of Applicant (Owner/Agent): _____

Applicant's Name: _____ Phone No: _____

Applicant's email: _____ Applicant's Address: _____

Description and reason for request: _____

Signature of Owner: _____ **Date:** _____

Signature of Applicant: _____ **Date:** _____

The following must be submitted before processing and scheduling for Board of Adjustment.

1. Application and fee w/any drawings, maps, etc to support the request
2. Site plan or graphic depiction of what the variance is for

For Office Use Only

Section of Code _____

Description of Variance Sought _____

Completed Application (Date) _____ Check # _____ Receipt # _____

Approval Date _____ Signature _____