



**ADMINISTRATIVE STAFF MEETING OUTLINE  
APRIL 3, 2012 -9:00 AM  
REPORTING & DISCUSSION ITEMS OUTLINE**

1. **MAYOR, COMMISSIONS, COMMITTEES, BOARDS AND TASKFORCES UPDATES**
  - A. Discuss, amending the current fireworks ordinance
2. **ADMINISTRATIVE UPDATE** – Town Secretary Katherine M. Ritchie
  - A. April 3<sup>rd</sup> joint Council and P & Z public hearings and meeting regarding major amendment to Planned Development Ordinance # 2005-0912-01 for the number of parking spacing per 1000 square feet of retail space.
3. **TOWN ENGINEER'S UPDATE** – Town Engineer Jason Pool
  - A. Village at Cross Roads/ Walmart engineer's request for a letter from the town acknowledging Town Engineer's March 5, 2012 LOMR Review Status letter.
4. **TOWN ATTORNEY QUESTION AND ANSWER SESSION** - Attorney David Berman
5. **UPDATE MUNICIPAL COURT & CODE ENFORCEMENT** – Code Officer Mike Carroll
  - A. Rustic Furniture compliance issues
6. **BUILDING & OPEN RECORDS UPDATE** – Building Clerk - J. Moudy

**11:00 AM -12:00 PM      BBSSI LOVETT COMMERCIAL REQUESTED TO ADDRESS STAFF REGARDING BANKERS BANK SYNDICATED SERVICES INC. (BBSSI) THE PROPERTY OWNER OF THE VILLAGE AT CROSS ROADS VALIDATION OF EXPENSES MADE TO THE VILLAGE OF CROSS ROADS PUBLIC IMPROVEMENT DISTRICT #1**  
BBSSI Representative Michael Coker

**TIME AND DATE OF NEXT MEETINGS**

Planning & Zoning Commission Meeting – Tuesday, April 3, 2012  
Special Called Council Meeting & Public Hearing following P & Z meeting – Tuesday, April 3, 2012  
Easter Holiday – Town Offices Closed  
Economic Development Meeting – Monday, April 9, 2012  
Park Board Committee Meeting – Tuesday, April 10, 2012  
Spring Yard Sale @ Town Park – Saturday, April 14, 2012  
Joint Comprehensive Planning Meeting & Council Workshop – Wednesday, April 18, 2012  
Road Repair Committee Meeting – Thursday, March 15, 2012  
Council Meeting - Monday, April 16, 2012

**A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.**

I, the undersigned authority, do hereby certify that his Public Meeting Notice was posted on the official bulletin board, at the Town Hall of the Town of Cross Roads, Texas. As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein. This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at (940) 365-9693.

**POSTED March 30, 2012, 4:00 PM, BY K. M. RITCHIE**