



**ADMINISTRATIVE STAFF MEETING
AUGUST 6, 2012 3:00 PM
REPORTING & DISCUSSION ITEMS OUTLINE**

1. **DISCUSSION REGARDING CROSS ROADS PID#1 PAYMENT RESPONSIBILITY** – Denton County Tax Assessor
- Office Michelle French
2. **MAYOR, COMMISSIONS, COMMITTEES, BOARDS AND TASKFORCES UPDATES**
3. **ADMINISTRATIVE UPDATE** – Town Secretary Katherine M. Ritchie
 - A. 601 Historic Lane Vacation rental
 - B. Black Rock Water – Oak Bluff Development
4. **TOWN ENGINEER’S UPDATE** – Town Engineer Jason Pool
5. **TOWN ATTORNEY QUESTION AND ANSWER SESSION** - Attorney David Berman
6. **UPDATE MUNICIPAL COURT & CODE ENFORCEMENT** – Code Officer Mike Carroll
7. **BUILDING & OPEN RECORDS UPDATE** – Building Clerk - J. Moudy

TIME AND DATE OF NEXT MEETINGS

Planning & Zoning Commission Meeting – Tuesday, August 7, 2012, 7:00 pm

Economic Development Board Meeting – Monday, August 13, 2012 7:00 pm

Road Repair Committee Meeting – Thursday, August 16, 2012 7:00 pm

Council Meeting - Monday, August 20, 2012, 7:00 pm

Administrative Staff Meeting – Monday, September 3, 2012, 3:00 pm

A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.

I, the undersigned authority, do hereby certify that his Public Meeting Notice was posted on the official bulletin board, at the Town Hall of the Town of Cross Roads, Texas. As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein. This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at (940) 365-9693. **POSTED August 3, 2012, 4:00 PM, BY K. M. RITCHIE**