



**NOTICE OF ADMINISTRATIVE STAFF MEETING  
FOR THE TOWN OF CROSS ROADS  
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS  
Monday, June 3, 2013 at 3:00 P.M.**

**REPORTING & DISCUSSION ITEMS**

1. 3:00 PM – MAYOR ANNOUNCEMENTS – Mayor Steve Smith
2. 3:05 PM – ADMINISTRATIVE UPDATE – Town Administrator Katherine M. Ritchie & Town Secretary Shannon DePrater
  - Atmos RRM Renewal (K. Ritchie)
  - Master Fee Schedule Revisions (S. DePrater)
3. 3:15 PM – BUILDING & OPEN RECORDS UPDATE – Deputy Town Secretary Becky Ross
4. 3:20 PM – MUNICIPAL COURT & CODE ENFORCEMENT UPDATE – Code Enforcement Officer Mike Carroll
5. 3:30 PM – TOWN ENGINEER'S UPDATE – Town Engineer Jason Pool
6. 3:40 PM – MAYOR, COMMISSIONS, COMMITTEES, BOARDS AND TASKFORCES UPDATES
  - Budget Items
  - Technology & Communications Strategy
    - A/V for Council Chambers
  - Tree Ordinance Review – Council member Birdsong
  - General Funds Distribution
  - Lovett Commercial Tract Electrical Line
  - Council Agenda Reorganization
  - Council term lengths
7. 3:50 PM – COMMITTEE CHAIRS/APPOINTMENTS DISCUSSION
8. 4:00 PM – MUD/FRESH WATER SUPPLY DISTRICTS DISCUSSION
  - Regatta Development Options / The Lakes FWSD
9. 4:25 PM – LAW ENFORCEMENT OPTIONS UPDATE AND DISCUSSION
10. 4:40 PM – DISCUSS NEXT STEPS IN ESTABLISHING THE MUNICIPAL DEVELOPMENT DISTRICT
  - Town Council determines the initial board of directors and their term of appointment
  - The board meets and adopts bylaws and elects officers
  - The Town Council approves bylaws by resolution
  - The District develops separate project fund
11. 5:00 PM – MISSION/VISION PRESENTATION / DISCUSSION FOR COUNCIL AND STAFF – Council member Fisher

**TIME AND DATE OF NEXT MEETINGS**

*All scheduled meetings are held in the Council Chambers. All citizens are invited to participate; schedule may change.*

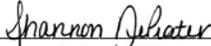
- Planning & Zoning Commission Meeting – Tuesday, June 4, 2013 at 7:00 PM
- Park Board Meeting – Tuesday, June 11, 2013 at 7:00 PM
- Comprehensive Planning Meeting – Wednesday, June 11, 2013 at 7:00 PM
- Town Council Meeting – Monday, June 17, 2013 at 7:00 PM, Council Chambers

**A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING. TIMES LISTED FOR EACH TOPIC ARE ONLY ESTIMATES AND WILL VARY.**

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Public Meeting Notice was posted on the official bulletin board at the Town Hall of the Town of Cross Roads, Texas on Friday, May 31, 2013 by 3:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at 940-365-9693. Reasonable accommodations will be made to assist your needs. This facility is wheelchair accessible and accessible parking spaces are available.

  
Shannon DePrater, TRMC  
Town Secretary

I certify that the attached notice and agenda of items to be considered by the Town Council of the Town of Cross Roads was removed by me from the front window of the Town of Cross Roads Town Hall, 1401 FM 424, Cross Roads, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_, Title: \_\_\_\_\_