



**RE-SCHEDULED ADMINISTRATIVE STAFF MEETING
OCTOBER 30, 2012 3:00 PM
REPORTING & DISCUSSION ITEMS OUTLINE**

1. **MAYOR, COMMISSIONS, COMMITTEES, BOARDS AND TASKFORCES UPDATES**
 - A. **Forest Hills / Fishtrap Road Improvements Discussion**
 - B. **Discuss Economic Development Tax vs. Municipal Development District Tax**
 - C. **Technology & Communications Strategy**
 - D. **Tree & Sign Ordinance assessment**
 - E. **Official Population Determination**
 - F. **Mission Statement**
2. **ADMINISTRATIVE UPDATE – Town Secretary Katherine M. Ritchie**
 - A. **Professional Services Fees**
 - B. **Cross Roads Public Improvement District #1 delinquent tax attorney proposal**
3. **TOWN ENGINEER’S UPDATE – Town Engineer Jason Pool**
4. **TOWN ATTORNEY QUESTION AND ANSWER SESSION - Attorney David Berman**
5. **UPDATE MUNICIPAL COURT & CODE ENFORCEMENT – Code Officer Mike Carroll**
6. **BUILDING & OPEN RECORDS UPDATE – Building Clerk - J. Moudy**

TIME AND DATE OF NEXT MEETINGS

Economic Development Board Meeting – Monday, November 5, 2012 7:00 pm
Planning & Zoning Commission Meeting – Tuesday, November 6, 2012, 7:00 pm
Re-Scheduled Council Meeting – November 12, 2012, 7:00 pm
Park Board Meeting – Tuesday, November 13, 2012,
Comprehensive Planning Meeting – Wednesday, November 14, 2012 pm
Road Repair Committee Meeting – Thursday, November 15, 2012 7:00 pm
Administrative Staff Meeting – Monday, December 3, 2012, 3:00 pm
Economic Development Board Meeting – Monday, December 3, 2012 7:00 pm

A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.

I, the undersigned authority, do hereby certify that his Public Meeting Notice was posted on the official bulletin board, at the Town Hall of the Town of Cross Roads, Texas. As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein. This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at (940) 365-9693.
