



**MINUTES OF MEETING OF THE NORTHEAST POLICE  
DEPARTMENT COMMISSION  
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS  
Thursday, June 19, 2014  
REGULAR SESSION – 7:00 P.M.**

**TOWN OF CROSS ROADS  
COUNTY OF DENTON, TEXAS**

The Northeast Police Department Commission of the Town of Cross Roads and City of Krugerville, Texas, met in a Regular Session on Thursday, June 19, 2014. The meeting was held within the boundaries of the Town of Cross Roads and was open to the public.

**REGULAR SESSION – 7:00 PM**

**1. CALL TO ORDER – 7:00 P.M.**

**2. ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
Chair Mike Starr	X	
Commissioner Hill	X	
Commissioner Johns	X	
Commissioner Parrent	X	
Commissioner Siano	X	
Commissioner Smith	X	

**3. ANNOUNCEMENTS AND UPDATES:**

- a. COMMISSION CHAIR**
- b. COMMISSIONERS**
- c. CHIEF OF POLICE**

No updates given

**4. CITIZENS INPUT FOR ITEMS ON THE AGENDA**

*Complete a Citizens Input form, and hand it to the Board Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.*

No comments were made.

**5. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE  
COMMISSION MEETING MINUTES FROM MAY 22, 2014**

Motion made by Commissioner Hill, seconded by Commissioner Johns to approve the Commission Meeting Minutes from May 19, 2014 as presented. Motion carried unanimously.

## **6. CONSIDER AND DISCUSS THE AMENDED PROPOSED 2014 – 2015 BUDGET FOR THE NORTHEAST POLICE DEPARTMENT**

Chief Edland stated the following updates were made to the proposed budget:

- A column was added for the Projected Year End Expenditures
- Bailiff position line item will remain with the police department
- Fuel line item increased by \$3,000.00
- Workmans compensation and car insurance liabilities will be carried by the police department

Commissioners discussed options for the excess funds from this year's budget; possibly purchasing another vehicle or creating a capital expense account to be used by the police department for future purchases. Overall the police department is requesting a 14% increase over last year's budget.

Commissioner's Smith and Hill met with Susan Bradley, City Administrator for the City of Krugerville and the Court Clerk for the Northeast Municipal Court, to discuss the budget for the Northeast Municipal Court. The court is requesting a 50% increase over last year's budget. Court requested a raise and benefits for the Municipal Judge as well as a 5% raise for court staff and is preparing a salary survey to justify the increase in salaries. The cost for the ticket writers will remain with the court to be paid out of the technology fund.

Court would like to request funds for updates to the court. Court is averaging about \$40,000 a month and is anticipating a 45% increase in revenue.

Commissioner Hill would like to discuss keeping the offices at the Copeland Building for court. Commissioner Hill and Smith stated they would speak to the Justice of the Peace to determine if they could use their chamber to hold court proceedings twice a month.

## **7. CONSIDER AND DISCUSS MODIFICATIONS TO THE NORTHEAST POLICE DEPARTMENT INTERLOCAL AGREEMENT**

Commissioners agreed to make the following changes to the existing Interlocal Agreement between the City of Krugerville and the Town of Cross Roads:

- Modify the percentage split between the two cities to show 65% (\$390,000.00) from the Town of Cross Roads and 35% (\$210,000.00) from the City of Krugerville
- Page 2 under Terms amend to show two years, the Town of Cross Roads will keep the financial records for the police department, reports will be generated quarterly instead of monthly

- remove the startup fee for the police department
- Page 7, No. 10 change the address from the Copeland Building address to the Town of Cross Roads address
- Page 2, No. 6 clarify commission appointments will be for two years.

**8. CITIZENS INPUT FOR ITEMS NOT ON THE AGENDA**

*Complete a Citizens Input form, and hand it to the Board Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. The Commission is restricted from discussing or taking action on items not posted on the agenda. Action on your statement may only be taken at a future meeting.*

No comments were made.

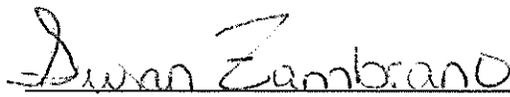
**9. COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS**

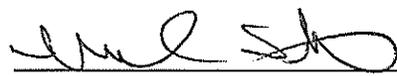
*No Commission deliberation or discussion may take place during this agenda item.*

- Review and vote on the proposed 2014-2015 budget and the amended Interlocal Agreement.
- Review third quarter financials and amend the current budget if needed.
- Give an update on National Night Out.

**10. ADJOURN**

Motion made by Commissioner Johns, seconded by Commissioner Siano, to adjourn. Meeting adjourned at 7:48 p.m.

  
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 Susan Zambrano, Commission Secretary  
 Northeast Police Department Commission

  
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 Mike Starr, Chair  
 Northeast Police Department Commission