



**MINUTES OF MEETING OF THE NORTHEAST POLICE
DEPARTMENT COMMISSION
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS
Thursday, May 22, 2014
REGULAR SESSION – 7:00 P.M.**

**TOWN OF CROSS ROADS
COUNTY OF DENTON, TEXAS**

The Northeast Police Department Commission of the Town of Cross Roads and City of Krugerville, Texas, met in a Regular Session on Thursday, May 22, 2014. The meeting was held within the boundaries of the Town of Cross Roads and was open to the public.

REGULAR SESSION – 7:00 PM

1. CALL TO ORDER – 7:10 P.M.

2. ROLL CALL

	PRESENT	ABSENT
Chair Mike Starr	X	
Commissioner Hill	X	
Commissioner Johns	X	
Commissioner Parrent	X	
Commissioner Siano	X	
Commissioner Smith	X	

3. ANNOUNCEMENTS AND UPDATES:

- a. **COMMISSION CHAIR**
- b. **COMMISSIONERS**
- c. **CHIEF OF POLICE**

Commissioner Parrent stated the City of Krugerville has mailed out the Northeast Police Department tri-fold brochures. They have had positive feedback from citizens.

Commissioner Smith stated Cross Roads has received a box of brochures as well and we will be mailing ours out soon.

Commissioner Hill read aloud a letter written by Tony Quintero, Walmart Store Manager, thanking and commending the Northeast Police Department for their prompt service and professionalism. Commissioner Hill also spoke of a safety fair he attended recently that offered ID's for children, patrol cars and fire trucks for citizens to view,

bounce houses and vendors. He would like for the two cities to offer a similar event for its citizens. National Night Out was suggested as a possible date.

Chief of Police stated the Face Book page for the Northeast Police Department is now up and operational. We are working on getting a link to our Face Book from the Northeast Police Department web page. Susan Zambrano has passed her state exam and has one more class to complete for her Telecommunication license. The two new officers have completed their field training and have been released for regular patrol.

4. CITIZENS INPUT FOR ITEMS ON THE AGENDA

Complete a Citizens Input form, and hand it to the Board Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.

No comments were made.

5. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE COMMISSION MEETING MINUTES FROM APRIL 17, 2014

Motion made by Commissioner Johns, seconded by Commissioner Hill, to approve the Commission Meeting Minutes from April 17, 2014 as presented. Motion carried unanimously.

6. CONSIDER AND DISCUSS PROPOSED 2014 – 2015 BUDGET FOR THE NORTHEAST POLICE DEPARTMENT

Chief Edland submitted a proposed budget of \$764,870.00. He explained the largest increases over last year are the new software maintenance and update fees to Denton County and employee salary for the police officers. He is requesting a \$5,000.00 raise for each officer with increases to payroll taxes, TMRS and medical insurance. He stated some of the salary percentage's he figured may change that we are waiting for the final figures from Susan Bradley. The maintenance agreement for the copier will go up as well but we are locked into a contract for the next several years.

Commissioner Siano voiced that he supported the salary increase for the officers and would like to see us be more competitive with surrounding cities. Commissioner Smith and Johns also agreed for the same reason. Commissioner Parrent pointed out that the requested salary was not an inflated amount but would be average with the surrounding cities. Commissioner Smith stated we need to discuss the salary for the Chief of Police as it was not part of the projected balance. Commissioner Parrent agreed it needs to be adjusted as well. Commissioner Starr stated he supports the salary increase but is concerned there is not enough funds to finance it. Commissioner Smith stated possibly amending the interlocal agreement to adjust the percentage split between the two cities to help balance the budget.

Commissioner Parrent questioned the zero balance for the vehicle reserve. Chief Edland stated the money was part of the projected estimate but he didn't know whether we were going to do a flat fee or take some from the equipment reserve.

Commissioner Smith stated we need to speak with the attorney regarding overages in the current budget for the next year. He would like to modify the Interlocal Agreement to say any remaining funds go into a capital funds account to be used by the Police Department. All commissioners agreed any money budgeted for the police department needed to stay within the police department.

Commissioner Parrent would like a line item added to split out software and radio maintenance. Commissioner Starr would like a column added to show objective year end totals next to the projected budget totals.

7. CONSIDER AND DISCUSS FINANCIALS FOR THE NORTHEAST MUNICIPAL COURT

Commissioner Smith stated that in reviewing the financials for the Northeast Municipal Court he saw discrepancies for the 1st and 2nd quarter totals. He met with Susan Bradley and the corrections have been made. Commissioner Smith also mentioned the citation fees collected on/after October 1, 2013 for citations written prior to October 1, 2013 were kept by the City of Krugerville but Susan Bradley had not taken out the state fees from the amount collected and would need to be reimbursed. Court Collections are on target for predicted revenue. We should come in about 10% over the estimated budget.

8. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PROPOSED ADDITION TO THE NORTHEAST POLICE DEPARTMENT

Motion made by Commissioner Parrent, seconded by Commissioner Siano to approve the proposed addition to the Northeast Police Department as presented. Motion carried unanimously.

9. CITIZENS INPUT FOR ITEMS NOT ON THE AGENDA

Complete a Citizens Input form, and hand it to the Board Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. The Commission is restricted from discussing or taking action on items not posted on the agenda. Action on your statement may only be taken at a future meeting.

No citizens signed in to speak but Cross Roads resident Sharon Baca, 1085 Timber Ridge Trail, Cross Roads, TX 214-908-9988 volunteered her service in marketing for future items if needed. She also voiced concerns about the semi-trucks running side by side on Hwy 380. She asked that we put signs up for passing in the left lane only and have the Northeast Police Department enforce it. Chief Edland stated those are usually posted on Interstates and would have to be decided by TXDOT and that local

municipalities have little to no jurisdiction regarding Highway postings only enforcement of the law.

10. COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS

No Commission deliberation or discussion may take place during this agenda item.

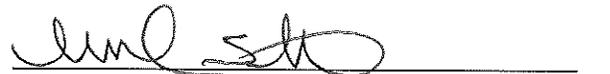
We will need to review the financial numbers and amend any line items for the current budget, review the amended proposed budget and discuss possible amendments for the Interlocal Agreement.

11. ADJOURN

Motion made by Commissioner Hill, seconded by Commissioner Johns, to adjourn. Meeting adjourned at 8:57 p.m.



Susan Zambrano, Commission Secretary
Northeast Police Department Commission



Mike Starr, Chair
Northeast Police Department Commission