



**MINUTES OF REGULAR SESSION
PLANNING & ZONING COMMISSION
MEETING FOR THE TOWN OF CROSS ROADS
LOCATION: 1401 FM 424, CROSS ROADS, TX 76227
TUESDAY, DECEMBER 2, 2014 at 7:00 PM**

Call to Order

1. Roll Call

Attendee Name	Title	Status
Kathy Langley	Commissioner	Present
Fred Luman	Commissioner	Present
David Wright	Commissioner	Present
Tom Clark	Commissioner	Present
John Lynn	Commissioner	Present
David Meek	Chair	Present

As all Commissioners are in attendance, Commissioner Langley does not vote.

2. Citizens Input for Items ON the Agenda

Complete a Citizens Input form and hand to the Town Secretary. Please limit your comments to three minutes in duration; you are restricted from passing your time or any portion of unused minutes to another citizen for comment.

No Citizens input.

3. Consider and take appropriate action regarding the November 4, 2014 Planning and Zoning Commission Meeting Minutes.

Motion made by Commissioner Clark, seconded by Commission Luman, to approve the November 4, 2014 Meeting Minutes as presented. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom Clark, Commissioner
SECONDER:	Fred Luman, Commissioner
AYES:	Luman, Wright, Clark, Lynn, Meek

Commissioner Meek convened into Public Hearing at 7:01 p.m.

CONVENE INTO PUBLIC HEARING

- 4. Conduct a Public Hearing to hear Public Input regarding proposed changes to Section 14.03.003 "Definitions" and Section 14.03.008 "Architectural Guidelines" of the Town of Cross Roads' Code of Ordinances.

No Citizens input.

Commissioner Meek reconvened into Regular Session at 7:02 p.m.

RECONVENE INTO REGULAR SESSION

- 5. Consider and make recommendation regarding proposed changes to Section 14.03.003 "Definitions" and Section 14.03.008 "Architectural Guidelines" of the Town of Cross Roads' Code of Ordinances.

Motion made by Commissioner Clark, seconded by Commission Lynn, to recommend as proposed and include the definition of Historical Structure from Section 3.07.005 of the Code of Ordinances. Motion carried unanimously.

RESULT:	RECOMMEND APPROVAL TO COUNCIL [UNANIMOUS]
MOVER:	Tom Clark, Commissioner
SECONDER:	John Lynn, Commissioner
AYES:	Luman, Wright, Clark, Lynn, Meek

- 6. Consider and make recommendation regarding proposed Commercial Replat Application #2014-1103-01RP to create Lot 7R-2; subject property being north of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas.

Commissioner Meek clarified the intent of this agenda item was to create Lots 6R, 7R1, and 7R2. While creating the agenda, Town Secretary DePrater used the information from the application - not the plat itself.

Motion made by Commissioner Lynn, seconded by Commissioner Wright, to recommend approval of Replat Application #2014-1103-01RP, creating Lots 6R, 7R1, and 7R2; subject property being north of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas. Motion carried unanimously.

RESULT: **RECOMMEND APPROVAL TO COUNCIL [UNANIMOUS]**
MOVER: John Lynn, Commissioner
SECONDER: David Wright, Commissioner
AYES: Luman, Wright, Clark, Lynn, Meek

- 7. Consider and make recommendation regarding proposed Technical Site Plan Application #2014-1103-02TSP; subject property being north of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas.

Motion made by Commission Lynn, seconded by Commissioner Clark, to recommend approval of Technical Site Plan Application #2014-1103-02TSP; subject property being north of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas as presented. Motion carried unanimously.

RESULT: **RECOMMEND APPROVAL TO COUNCIL [UNANIMOUS]**
MOVER: John Lynn, Commissioner
SECONDER: Tom Clark, Commissioner
AYES: Luman, Wright, Clark, Lynn, Meek

8. Consider and make recommendation regarding proposed Landscape Plan; subject property being north of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas.

Motion made by Commissioner Luman, seconded by Commissioner Lynn, to recommend approval of proposed Landscape Plan; subject property being North of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas presented. Motion carried unanimously.

RESULT:	RECOMMEND APPROVAL TO COUNCIL [UNANIMOUS]
MOVER:	Fred Luman, Commissioner
SECONDER:	John Lynn, Commissioner
AYES:	Luman, Wright, Clark, Lynn, Meek

9. Consider and make recommendation regarding proposed Civil Plans Application; subject property being north of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas.

Motion made by Commissioner Clark, seconded by Commissioner Wright, to recommend approval of proposed Civil Plans Application; subject property being North of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas subject to the review and approval of Mustang Utility District. Motion carried unanimously.

RESULT:	RECOMMEND APPROVAL TO COUNCIL [UNANIMOUS]
MOVER:	Tom Clark, Commissioner
SECONDER:	David Wright, Commissioner
AYES:	Luman, Wright, Clark, Lynn, Meek

10. Consider and make recommendation regarding proposed Building Plans Application #2014-1103-05COM; subject property being north of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas.

Motion made by Commissioner Lynn, seconded by Commissioner Luman, to recommend approval of Building Plans Application #2014-1103-05COM; subject property being North of Intersection of US Highway 380 and Walmart Drive, (Village Veterinary Center), Cross Roads, Texas as presented. Motion carried unanimously.

RESULT:	RECOMMEND APPROVAL TO COUNCIL [UNANIMOUS]
MOVER:	John Lynn, Commissioner
SECONDER:	Fred Luman, Commissioner
AYES:	Luman, Wright, Clark, Lynn, Meek

11. Citizens Input for Items NOT on the Agenda

Complete a Citizens Input form and hand to the Town Secretary. Please limit your comments to three minutes in duration; you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. The Planning and Zoning Commission is restricted from discussing or taking action on items not posted on the agenda. Action on your statement may only be taken at a future meeting.

No Citizens input.

12. Planning & Zoning Commission requests for Future Agenda Items

No Planning & Zoning Commission deliberation or discussion may take place during this agenda item.

No requests were made.

13. Future Events and Meetings

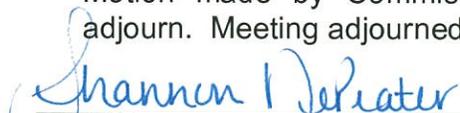
All scheduled meetings are held in the Council Chambers. All citizens are invited to participate; schedule may change.

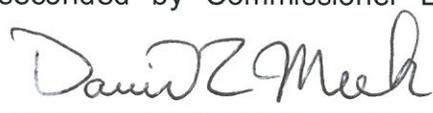
- *CANCELLED - Park Board Committee Meeting - Tuesday, December 9, 2014 at 7:00 p.m.*
- *Comprehensive Planning Committee Meeting - Wednesday, December 10, 2014 at 7:00 p.m.*
- *Town Council Meeting - Monday, December 15, 2014 at 7:00 p.m.*
- *CANCELLED - Northeast Police Department Commission Meeting - Thursday, December 18, 2014 at 7:00 p.m.*
- *OFFICES CLOSED - Wednesday, December 24 - Friday, December 26, 2014 in observance of the Christmas Holiday*
- *OFFICES CLOSED - Thursday, January 1, 2015 in observance of the New Year's Holiday*

Commissioner Meek read the list of future meetings.

Adjourn

Motion made by Commissioner Lynn, seconded by Commissioner Luman, to adjourn. Meeting adjourned at 7:28 p.m.


 Shannon DePrater, TRMC, Town Secretary
 Town of Cross Roads, Texas


 David Meek, Planning & Zoning Chair
 Town of Cross Roads, Texas