



MINUTES

AUGUST 20, 2012

TOWN COUNCIL MEETING

TOWN OF CROSS ROADS

COUNTY OF DENTON, TEXAS

A regularly scheduled Town Council meeting was held in the Town Hall Council Chamber, located at 1401 FM 424 Cross Roads, Texas. The meeting was open to the public with the following business.

1. MAYOR SMITH CALLED A REGULAR TOWN COUNCIL MEETING TO ORDER AT 7:00 PM

2. ROLL CALL

	PRESENT	ABSENT
MAYOR SMITH	X	
COUNCILMEMBER DICKEY	X	
COUNCILMEMBER FISHER	X	
COUNCILMEMBER RUSSO	X	
COUNCILMEMBER KILLE	X	

3. MAYOR'S UPDATE

MINUTES

Mayor Steve Smith extended a public thank you to the Aubrey Fire Department and the 9 other fire departments that responded to the grass fire that was threatening the Bridle Ridge Ranch Road area of Cross Roads. No structures were damaged.

Mayor Smith gave an update on the tree taken down at 109 Las Colinas. The town had made an offer to purchase the lot and save the tree.

Resumes for court clerk and Town Secretary are being requested. Respondents will be contacted.

A packet of information on the Old Texas Country theme for commercial construction are available for council members.

4. COUNCILMEMBERS' ANNOUNCEMENTS

No announcements made.

5. VISITORS'/CITIZENS' FORUM INPUT FOR ITEMS *ON THE AGENDA*.

Virden Seybold, 1501 Oak View Court, Cross Roads, spoke regarding the sign for Elements Nursery. He stated the sign was started without a permit; the sign does not have a base as required by the Sign Ordinance; and that variances should only be given because of hardships not personal preferences.

6. DISCUSS, CONSIDER, AND ACT ON FINANCIAL REPORTS - Reporting Officer Mayor Steve Smith

A. Discuss, consider, and approve the list of bills for July 2012.

MINUTES

MOTION - Councilmember Russo made a motion seconded by Councilmember Dickey to approve the list of bills for July 2012.

MOTION PASSED UNANIMOUSLY

- B.** Discuss, consider, and approve the financial reports for July 2012.

MOTION –Councilmember Kille made a motion seconded by Councilmember Fisher to approve the financial reports for July 2012.

MOTION PASSED UNANIMOUSLY

- 7. DISCUSS, CONSIDER, AND APPROVE JULY 16, 2012 MEETING MINUTES.**

MOTION – Councilmember Fisher made a motion seconded by Councilmember Russo to approve the July 16, 2012, meeting minutes.

AYE – Councilmembers Russo, Kille, Fisher, and Birdsong

NAY - none

ABSTAIN – Councilmember Dickey

MOTION PASSED

- 8. DISCUSS, CONSIDER, AND APPROVE JULY 16, 2012 BUDGET WORKSHOP MEETING**

MOTION – Councilmember Russo made a motion seconded by Councilmember Birdsong to approve the July 16, 2012 Budget Workshop minutes.

AYE – Councilmembers Russo, Kille, Fisher, and Birdsong

NAY - none

MINUTES

ABSTAIN – Councilmember Dickey

MOTION PASSED

9. DISCUSS, CONSIDER, AND APPROVE JULY 20, 2012, SPECIAL CALLED COUNCIL MEETING MINUTES.

MOTION – Councilmember Fisher made a motion seconded by Councilmember Russo to approve the July 20, 2012 Special Called Council meeting minutes.

AYE – Councilmembers Russo, Kille, Fisher, and Birdsong

NAY - none

ABSTAIN – Councilmember Dickey

MOTION PASSED

10. DISCUSS, CONSIDER, AND ACT ON ADMINISTRATIVE, SELECT COMMISSIONS, COMMITTEES, BOARDS, AND TASKFORCES REPORTS

A. ADMINISTRATIVE UPDATE – Reporting Official Town Secretary Katherine M. Ritchie reported that budget forms are in the council packets; budget chairwoman Carol Roberts is present to field any questions; Katherine presented the library report in the absence of Kathy Ramsey.

B. BUDGET COMMITTEE UPDATE – Committee Chairwoman Carol Roberts updated Town Council on the preliminary 2012 – 2013 budget

C. ECONOMIC DEVELOPMENT UPDATE – Committee Chairman Bill Sheehy reported on the meetings held on July 19th, July 30th, and August 13th.

Bill Bacon has stepped down as chairman, Bill Sheehy has accepted the position.

MINUTES

The Committee is working on the Town website, requesting budget money for this year and next year. At the July 30th meeting, a list of businesses was presented as possible additions to pursue for Cross Roads. Larry Fisher is still attempting to find an intern to help the town input information. Also discussed at the meetings were: Buxton, website enhancement, ¼% increase in sales tax.

Peter Carruthers has joined the committee.

- D. PLANNING & ZONING UPDATE** - Commission Chair Wesley Moore reported on August 7th Planning & Zoning Commission meeting. The commission reviewed, approved, and recommended to council the plans for WalMart site items to be completed before construction completed.

11. DISCUSS, CONSIDER, AND ACT ON COMMERCIAL BUILDING APPLICATION FOR THE WALMART RETAIL STORE BUILDING PLANS, SITE PLAN, LANDSCAPE PLANS, CIVIL CONSTRUCTION.

MOTION – Councilmember Fisher made a motion seconded by Councilmember Russo to approve the commercial building application for the Walmart retail store building plans, site plan, landscape plans, and civil construction plans with the stipulation that all conditions put forth by the town engineer and town building official be addressed prior to the project going vertical. Additional landscape screening is required for the proposed water tank. The change to the landscape screening are as follows, from 4 – 3 inch circumference trees to 4 – 4 inch circumference trees, and the addition of 3 - 6 inch circumference trees. Also the Texas Department of Transportation final permit approval, and the final authorization of Mustang Special Utility District.

MOTION PASSED UNANIMOUSLY

12. DISCUSS, CONSIDER, AND APPROVE REVISIONS TO THE MASTER FEE SCHEDULE.

MOTION – Councilmember Russo made a motion seconded by Councilmember Fisher to approve the proposed revisions to the master fee schedule to take effect September 1, 2012.

MINUTES

MOTION PASSED UNANIMOUSLY

- 13. DISCUSS, CONSIDER AND APPROVE THE APPOINTMENTS AND RE-APPOINTMENTS OF THE COMMISSIONS, COMMITTEES, BOARDS, AND TASKFORCE MEMBERS.**

MOTION – Councilmember Kille made a motion seconded by Councilmember Dickey to approve the appointments and re-appointments of the commissions, committees, boards, and taskforce members.

MOTION PASSED UNANIMOUSLY

- 14. DISCUSS, CONSIDER, AND AUTHORIZE MAYOR SMITH TO SIGN INTERLOCAL AGREEMENT #2012-0820-01 BETWEEN DENTON COUNTY AND THE CROSS ROADS PUBLIC IMPROVEMENT DISTRICT #1, AN INSTRUMENTALITY OF THE TOWN OF CROSS ROADS ALSO A POLITICAL SUBDIVISION OF THE STATE OF TEXAS.**

MOTION- Councilmember Fisher made a motion seconded by Councilmember Dickey to authorize Mayor Smith to sign Interlocal Agreement #2012-0820-01 between Denton County and the Cross Roads Public Improvement District #1, an instrument of the State of Texas.

MOTION PASSED UNANIMOUSLY

- 15. DISCUSS, CONSIDER, AND ACT ON RESOLUTION #2012-0820-01 DESIGNATING THE MAYOR, MAYOR PRO-TEM AND THE TOWN SECRETARY AS THE SIGNATORS FOR THE “CROSS ROADS PUBLIC IMPROVEMENT DISTRICT # 1” BANK ACCOUNT**

MOTION – Councilmember Dickey made a motion seconded by Councilmember Fisher to approve Resolution #2012-0820-01 designating the Mayor, Mayor Pro-tem, and the Town Secretary as the signators for the “Cross Roads Public Improvement District #1” bank account.

MOTION PASSED UNANIMOUSLY

MINUTES

16. RECESS REGULAR COUNCIL MEETING AND CONVENE PUBLIC HEARING TO RECEIVE PUBLIC INPUT REGARDING THE FOLLOWING ITEMS.

2012-2013 Town of Cross Roads proposed budget

Regular council meeting recessed at 8:20PM

Carol Roberts, chairperson of the Budget Committee reported on the proposed budget for 2012-2013.

17. ADJOURN PUBLIC HEARING AND RECONVENE THE REGULAR COUNCIL MEETING.

Public Hearing adjourned and Regular Council Meeting reconvened at 8:41PM

18. DISCUSS, CONSIDER, AND ACT ON SIGN VARIANCE APPLICATION #5012-0802-01SV. APPLICANT MIKE MCCARY, OWNER OF ELEMENTS NURSERY LOCATED AT 8801 HIGHWAY380.

MOTION – Councilmember Fisher made a motion to approve sign variance application #2012-0802-01SV and to refund the variance fee.

MOTION PASSED UNANIMOUSLY

19. VISITORS'/CITIZENS' FORUM INPUT FOR ITEMS NOT ON THE AGENDA.

No one requested to speak.

MINUTES

20. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS.

No citizen requested to speak.

21. TIME, DATE, AND LOCATION OF NEXT MEETINGS - All citizens are invited to participate.

Administrative Staff Meeting – To be determined

Planning & Zoning Commission Meeting – 7:00 PM, Tuesday, September 4, 2012, Council Chambers

Economic Development Meeting – 7:00 PM, Monday, September 10, 2012, Conference Room

Park Board Meeting – 7:00 PM, Tuesday, September 11, 2012, Town Hall

Comprehensive Planning Committee Meeting – 7:00 PM, Wednesday, September 12, 2012, Council Chambers

Road Repair Committee Meeting - 7:00 PM, Thursday, September 13, 2012, Conference Room

Town Council Meeting – 7:00 PM, Monday, September 17, 2012, Council Chamber

22. MOTION TO ADJOURN

MOTION – Councilmember Russo made a motion seconded by Councilmember Kille to adjourn the meeting.

MOTION PASSED UNANIMOUSLY

MINUTES

Mayor Steve Smith

Date

I, Judy Moudy, Administrative Assistant of, Town of Cross Roads, Denton County, Texas, do hereby certify that the following Council Meeting Minutes are a true and correct record of the proceedings from the Town Council Meeting.

Administrative Assistant Judy Moudy Date