



MINUTES
FEBRUARY 20, 2012
TOWN OF CROSS ROADS
TOWN COUNCIL MEETING

TOWN OF CROSS ROADS
COUNTY OF DENTON, TEXAS

A regularly scheduled Town Council meeting was held in the Town Hall Council Chamber, located at 1401 FM 424 Cross Roads, Texas. The meeting was open to the public with the following business.

1. **MAYOR SCHRAEDER CALLED TO ORDER A REGULAR COUNCIL MEETING AT 7:00 PM**
2. **ROLL CALL**

	PRESENT	ABSENT
MAYOR SCHRAEDER	X	
COUNCILMEMBER DICKEY	X	
COUNCILMEMBER FISHER	X	
COUNCILMEMBER RUSSO	X	
COUNCILMEMBER KILLE	X	
COUNCILMEMBER SMITH	X	

3. **COUNCILMEMBERS' ANNOUNCEMENTS**

Councilmember Steve Smith reported on meetings with Wal Mart engineer and architects to discuss renewed interest in development of the property at Hwy 380 and FM 424. They were asked to come to a workshop meeting before the March Council meeting. There was also a meeting with Wal Mart representatives regarding PD parking spaces. There was a meeting with TXDOT representatives to discuss curb cuts on the North and South sides of Hwy 380. Wal Mart representatives are interested in closing on the deal.

Mayor Schraeder announced that Kim Dickey and Tony Russo are running for reelection in the May 12, 2012 election. Steve Smith is running for mayor.

4. **VISITORS'/CITIZENS' FORUM INPUT FOR ITEMS ON THE AGENDA**

James Mackey asked to speak regarding the request for a sign variance. Alan Hauf requested to speak regarding postings on the town's website and results of the survey. Kathy Ramsey requested to speak regarding the library.

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5. DISCUSS, CONSIDER, AND ACT ON APPROVING THE 2010-2011 FISCAL YEAR AUDIT REPORT, PRESENTED BY WILLIAM C. SPORE.

MOTION – Councilmember Russo made a motion seconded by Councilmember Dickey to approve the 2010-2011 fiscal year audit report presented by William C. Spore.

MOTION PASSED UNANIMOUSLY

6. DISCUSS, CONSIDER, AND AUTHORIZE MAYOR TO SIGN CONTRACT AGREEMENT BETWEEN WILLIAM C. SPORE AND THE TOWN OF CROSS ROADS FOR AUDIT AND FINANCIAL SERVICES FOR THE 2011-2012 FISCAL YEAR.

MOTION – Councilmember Fisher made a motion seconded by Councilmember Russo to authorize Mayor to sign contract agreement between William C. Spore and the Town of Cross Roads for audit and financial services for the 2011-2012 fiscal year

MOTION PASSED UNANIMOUSLY

7. DISCUSS, CONSIDER, AND ACT ON SUPPORTING THE CITY OF AUBREY FIRE DEPARTMENT IN THE PURCHASING OF A NEW FIRE ENGINE.

MOTION – Councilmember Russo made a motion seconded by Councilmember Smith to approve supporting the city of Aubrey Fire Department in the purchasing of a new fire engine. The amount not to exceed \$10,000 per year for 10 years.

MOTION PASSED UNANIMOUSLY

8. DISCUSS, CONSIDER, AND ACT ON FINANCIAL REPORTS

A. DISCUSS, CONSIDER, AND APPROVE THE LIST OF BILLS FOR JANUARY 2012.

MOTION – Councilmember Dickey made a motion seconded by Councilmember Russo to approve the list of bills for January 2012.

MOTION PASSED UNANIMOUSLY

B. DISCUSS, CONSIDER, AND APPROVE THE FINANCIAL REPORTS FOR January 2012.

MOTION – Councilmember Smith made a motion seconded by Councilmember Dickey to approve the financial reports for January 2012.

MOTION PASSED UNANIMOUSLY

9. DISCUSS, CONSIDER, AND APPROVE JANUARY 16, 2012, COUNCIL MEETING MINUTES.

MOTION – Councilmember Russo made a motion seconded by Councilmember Fisher to approval the January 16, 2012, Council meeting minutes as corrected.

MOTION PASSED UNANIMOUSLY

10. DISCUSS, CONSIDER, AND ACT ON ADMINISTRATIVE, SELECT COMMISSIONS, COMMITTEES, BOARDS, AND TASKFORCES REPORTS.

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A. ADMINISTRATIVE REPORT – Town secretary Katherine Ritchie reported there are 3 positions up for election in the May 12, 2012, election – 2 council positions and the position of mayor. She also reported that she had met with a representative from All American Dogs regarding the possibility of the company providing animal control for the Town of Cross Roads.

B. COMPREHENSIVE PLANNING COMMITTEE – Town secretary Katherine Ritchie reported on the January 11, 2012, meeting in the absence of chairman Seybold. The committee would like to have one more member. The committee is currently working on a matrix for goals and projections to use as a tool for future projects.

C. ECONOMIC DEVELOPMENT COMMITTEE – Committee chairman Bill Bacon reported on the February 13th meeting. EDC recommends delaying establishing the EDC Corporation until next year in order to have more time to get information out to the citizens. EDC recommends purchasing software from Buxton.

MOTION – Councilmember Fisher made a motion seconded by Councilmember Smith that the Town of Cross Roads purchase the software program from Buxton and increase the EDC budget by \$7000.

MOTION PASSED UNANIMOUSLY

D. PARK BOARD – Committee chairwoman Gale Bacon reported that the Eagle Scout project is finished. She met with the Denton Farmers Market Association. Fliers will be put out to see how much interest there might be in Cross Roads for a farmers market. Would probably be limited to 2-3 large growers and 2-3 backyard growers. The market would run from May – August.

E. ROAD REPAIR COMMITTEE – Committee chairman Bill Roberson reported on the meeting of February 11, 2012. The committee established priorities for the year: drop off at Hwy 380 and S. Pottershop, New Hope and Fish Trap – culverts clogged up and need to be cleaned out, Hwy 380 and Naylor – drop off to be addressed –who is responsible for maintenance. The committee is seeking costs to improve drop off at Pottershop/Historic. He stated the next major project will probably be Mill Creek Road.

Wes Moore reported there will be a Planning & Zoning workshop Tuesday, February 21, 2012, at 6:30 PM at Town Hall.

11. DISCUSS, CONSIDER, AND ADOPT RESOLUTION #2012-0220-01

A RESOLUTION BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS, ORDERING AN ELECTION TO BE HELD IN THE TOWN OF CROSS ROADS ON SATURDAY, MAY 12, 2012 TO ELECT MAYOR AND TWO (2) COUNCILMEMBERS FOR SAID TOWN; APPOINTING ELECTION OFFICIALS; PROVIDING THAT ALL DULY QUALIFIED RESIDENT ELECTORS SHALL BE QUALIFIED TO VOTE; PRESCRIBING THE FORM OF BALLOT, DESIGNATING THE POLLING PLACE, AND PROVIDING OTHER MATTERS RELATING TO THE GENERAL TOWN ELECTION; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

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MOTION – Councilmember Kille made a motion seconded by Councilmember Smith ordering an election to be held in the Town of Cross Roads on Saturday, May 12, 2012 to elect a mayor and two (2) councilmembers for said town.

MOTION PASSED UNANIMOUSLY

12. **DISCUSS, CONSIDER, AND APPROVE MAYOR TO SIGN A FULL SERVICE CONTRACT AGREEMENT BETWEEN THE TOWN OF CROSS ROADS, TEXAS AND THE COUNTY OF DENTON, TEXAS TO PROVIDE A JOINT JURISDICTIONAL MAY 12, 2012 ELECTION.**

MOTION – Councilmember Fisher made a motion seconded by Councilmember Dickey to approve mayor to sign a full service contract agreement between the Town of Cross Roads, Texas and the county of Denton, Texas to provide a joint jurisdictional May 12, 2012 election

MOTION PASSED UNANIMOUSLY

13. **DISCUSS, CONSIDER, AND ACT ON ADOPTING TABLED AGENDA ITEM – PROPOSED ORDINANCE # 2011-1219-01**

**TOWN OF CROSS ROADS
ORDINANCE NO. 2011-1219-01**

AN ORDINANCE OF THE TOWN OF CROSS ROADS, TEXAS, AMENDING ORDINANCE NO. 2007-0611-01, RESOLUTION NOS. 2007-0424-01 AND 2007-0514-01 (TO THE EXTENT OF ANY CONFLICT), AND THE SERVICE AND ASSESSMENT PLAN FOR THE CROSS ROADS PUBLIC IMPROVEMENT DISTRICT NO. 1, DELAYING THE COMMENCEMENT OF COLLECTIONS OF SPECIAL ASSESSMENTS FOR A PERIOD NOT TO EXCEED TWO YEARS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

MOTION - Councilmember Smith made a motion seconded by Councilmember Russo to table agenda item Proposed Ordinance No. 2011-1219-01 “An ordinance of the Town of Cross Roads, Texas, amending Ordinance No. 2007-0611-01, Resolution Nos. 2007-0424-01 and 2007-0514-01(to the extent of any conflict), and the service and assessment plan for the Cross Roads Public Improvement District No. 1, delaying the commencement of collections of special assessments for a period not to exceed two years; providing a repealing clause; providing a severability clause; and, providing an effective date” for 60 days until the April 2012 Council meeting

MOTION PASSED UNANIMOUSLY

14. **DISCUSS, CONSIDER AND ADOPT RESOLUTION #2012-0220-02**

A RESOLUTION SUSPENDING THE PROPOSED EFFECTIVE DATE OF THE PROPOSED RATE SCHEDULES OF THE MID-TEX DIVISION OF ATMOS ENERGY CORPORATION (“COMPANY”), PROVIDING THAT THE RATE SCHEDULES OF SAID COMPANY SHALL REMAIN UNCHANGED DURING THE PERIOD OF SUSPENSION, PROVIDING FOR NOTICE HEREOF TO SAID COMPANY, AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

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MOTION – Councilmember Dickey made a motion seconded by Councilmember Fisher to adopt Resolution #2012-0220-02 “A resolution suspending the proposed effective date of the proposed rate schedules of the Mid-Tex division of Atmos Energy Corporation (“Company”), providing that the rate schedules of said company shall remain unchanged during the period of suspension, providing for notice hereof to said company, and finding and determining that the meeting at which this resolution is passed is open to the public as required by law.

MOTION PASSED UNANIMOUSLY

15. DISCUSS, CONSIDER, AND ACT ADDING A \$300.00 PRE-DEVELOPMENT CONFERENCE FEE TO THE APPROVED FEE SCHEDULE

MOTION – Councilmember Russo made a motion seconded by Councilmember Smith to add a \$300.00 Pre-development Conference fee to the approved fee schedule.

MOTION PASSED UNANIMOUSLY

16. DISCUSS, CONSIDER AND ACT ON SIGN VARIANCE APPLICATION #2012-0209-01SV. APPLICANT JAMES MACKEY OF CRESTROCK HOMES. SITE LOCATION NORTHEAST CORNER OF HIGHWAY 380 AND FM 424.

MOTION – Councilmember Kille made a motion seconded by Councilmember Fisher to approve sign variance application #2012-0209-01SV. Applicant James Mackey of Crestrock Homes; site location Northeast corner of Highway 380 and FM 424.

MOTION PASSED UNANIMOUSLY

17. RECESS THE REGULAR COUNCIL MEETING AND CONVENE A CLOSED DOOR EXECUTIVE SESSION AT 9:30 PM.

18. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR COUNCIL MEETING AT 9:40 PM.

19. DISCUSS, CONSIDER, AND ACT ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

No action taken.

20. VISITORS’/CITIZENS’ FORUM INPUT FOR ITEMS NOT ON THE AGENDA.

Alan Hauf, 950 E. Oak Shores Drive, asked to have minutes of Town Council meetings posted on the Town’s website.

21. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

380 Agreement: Discuss having a presentation by representative of the Denton Independent School District concerning upcoming bound election

22. TIME, DATE, AND LOCATION OF NEXT MEETINGS – All citizens are invited to participate.

Planning & Zoning Commission Workshop – 6:30 PM, Tuesday, February 21, 2012, Council Chambers

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Administrative Staff Meeting – 9:00 AM Tuesday, March 6, 2012, Conference Room
Planning & Zoning Commission Meeting – 7:00 PM, March 6, 2012, Council Chambers
Economic Development Meeting – 7:00 PM, Monday, March 12, 2012, Conference Room
Park Board Meeting – 7:00 PM, Tuesday, March 13, 2012, Town Hall
Comprehensive Planning Committee – 7:00 PM, Wednesday, March 14, 2012, Council Chambers
Road Repair Committee Meeting - 7:00 PM, Thursday, March 15, 2012, Conference Room
Town Council Meeting – 7:00 PM, Monday, March 19, 2012, Council Chamber
Road Clean Up – Meet at Town Hall at 9:00 AM, Saturday, March 24, 2012

23. MOTION TO ADJOURN REGULAR COUNCIL MEETING

MOTION – Councilmember Russo made a motion seconded by Councilmember Smith to adjourn the regular council meeting
MOTION PASSED UNANIMOUSLY

Approved by Mayor Ross Schraeder Date

I, Katherine M. Ritchie, Town Secretary of, Town of Cross Roads, Denton County, Texas, do hereby certify that the following Council Meeting Minutes are a true and correct record of the proceedings from the Town Council Meeting.

Town Secretary Katherine M. Ritchie Date