



## MINUTES

JUNE 18, 2012

### TOWN COUNCIL MEETING

TOWN OF CROSS ROADS

COUNTY OF DENTON, TEXAS

The Town Council of Cross Roads convened a regular Council meeting at 7:00 pm, at Town Hall, 1401 FM 424, Cross Roads, Texas. The meeting was open to the public with the following business. Agenda items on the regular Council meeting are subject to action: *(The order of items on the agenda may change in the interest of time)*

1. **CALL TO ORDER REGULAR MEETING**

2. **ROLL CALL**

	PRESENT	ABSENT
MAYOR SMITH	X	
VACANT COUNCIL SEAT		
COUNCILMEMBER FISHER	X	
COUNCILMEMBER KILLE	X	
COUNCILMEMBER T. RUSSO	X	
COUNCILMEMBER DICKEY	X	

## MINUTES

3. **MAYOR'S UPDATE** – Mayor Smith updated the attendees on the citizens' input forum and asked that they keep their comments to the three (3) minute limit. Mayor Smith announced that the monthly staff meeting has been changed to the first Monday of the month at 3:00 pm.
  
4. **COUNCILMEMBERS' ANNOUNCEMENTS – No Councilmember announcements.**
  
5. **VISITORS'/CITIZENS' FORUM INPUT FOR ITEMS ON THE AGENDA. NO DELIBERATION OR DISCUSSION MAY TAKE PLACE BY THE TOWN COUNCIL DURING THIS AGENDA ITEM –**

Viriden Seybold addressed the council on his opposition to approving amending Planned Development Ordinance #2005-0912-01.

Darrell Herbst addressed the council on his opposition to approving amending Planned Development Ordinance #2005-0912-01.

Alan Hauf addressed the council on his opposition to approving amending Planned Development Ordinance #2005-0912-01.

Elise Lewis addressed the council on her opposition to approving amending Planned Development Ordinance #2005-0912-01.

Tamye Roberson addressed the council on her opposition to approving amending Planned Development Ordinance #2005-0912-01.

Ross Schraeder addressed the council on his opposition to approving amending Planned Development Ordinance #2005-0912-01.

## MINUTES

David Foor addressed the council on his request to approve amending Planned Development Ordinance #2005-0912-01.

Erica Wells addressed the council regarding the Village at Cross Roads Public Improvement District #1 and the forgiving of the assessment charges of the 14 built out residences. She wanted to thank the council for their support and work on this issue.

**6. DISCUSS, CONSIDER, AND ACT ON FINANCIAL REPORTS - Reporting Officer Mayor Steve Smith**

**A. Discuss, consider, and approve the list of bills for May 2012.**

**MOTION** – Councilmember Russo made a motion seconded by Councilmember Dickey to approve the list of bill for May 2012.

**MOTION PASSED UNANIMOUSLY**

**B. Discuss, consider, and approve the financial reports for May 2012.**

**MOTION** – Councilmember Dickey made a motion seconded by Councilmember Fisher to approve the financial report for the month of May 2012.

**MOTION PASSED UNANIMOUSLY**

**7. DISCUSS, CONSIDER, AND APPROVE MAY 21, 2012 MEETING MINUTES.**

**MOTION** – Councilmember Russo made a motion seconded by Councilmember Dickey to approve the May 21, 2012 meeting minutes with corrections.

**MOTION PASSED UNANIMOUSLY**

## MINUTES

**8. DISCUSS, CONSIDER, AND ACT ON ADMINISTRATIVE, SELECT COMMISSIONS, COMMITTEES, BOARDS, AND TASKFORCES REPORTS**

**A. COMPREHENSIVE PLANNING UPDATE** – Reporting Official Committee Chairman Virden Seybold updated the council on the June 13<sup>th</sup> Comprehensive Planning Committee Meeting on the following items;

- 1) Chairman Seybold requested action on the updated Thoroughfare Road Designation spreadsheet prepared by the Town Engineer Jason Pool.

**MOTION** – Councilmember Fisher made a motion seconded by Councilmember Russo to approve the updated Thoroughfare Road Designation spreadsheet as presented.

**MOTION PASSED UNANIMOUSLY**

- 2) Architectural Review Committee Chairman Lad Doctor has concerns regarding the current Old Texas Country Architectural Guidelines and asked that Planning & Zoning to review and make recommendation to Council on how to strengthen them.

- 3) Discussion of the Extra Territorial Jurisdiction on the North boundary with Krugerville.

**B. ECONOMIC DEVELOPMENT UPDATE** – Reporting Official Committee Chairman Bill Bacon reported on the June 7<sup>th</sup> Economic Development meeting discussion.

- 1) The committee discussed developing an independent website for economic development and received information from committee member Bill Sheehy on other cities such as Decatur, and Oak Point economic development websites.

- 2) The committee also discussed the process for active selection of prospective new businesses.

**C. PARK BOARD UPDATE** – Reporting Official Board Committee Chairwoman Gale Bacon to reported to council on the June 12<sup>th</sup> Park Board meeting and the success of the Saturday Community Farmers Market. The board continues to discuss fencing the park .

## MINUTES

**D. PLANNING & ZONING UPDATE** – Mayor Smith reported that the Planning & Zoning Commission, at the June 5<sup>th</sup> meeting, made a motion to recommend to Council to approve two (2) thirty-five foot (35') and three (3) twenty-five foot (25') monument signs with a height to width ratio of 2 to 1 to be installed on US Highway 380 frontage, and one (1) twenty foot (20') monument sign on FM424 frontage with a maximum width of thirteen foot (13').

**9. DISCUSS, CONSIDER AND ACT ON ADOPTING TABLED AGENDA ITEM - PROPOSED ORDINANCE NO. 2011-1219-01**

**ORDINANCE NO. 2011-1219-01**

**AN ORDINANCE OF THE TOWN OF CROSS ROADS, TEXAS, AMENDING ORDINANCE NO. 2007-0611-01, RESOLUTION NOS. 2007-0424-01 AND 2007-0514-01 (TO THE EXTENT OF ANY CONFLICT), AND THE SERVICE AND ASSESSMENT PLAN FOR THE CROSS ROADS PUBLIC IMPROVEMENT DISTRICT NO. 1, DELAYING THE COMMENCEMENT OF COLLECTIONS OF SPECIAL ASSESSMENTS FOR A PERIOD NOT TO EXCEED TWO YEARS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.**

**MOTION** – Councilmember Kille made a motion seconded by Councilmember Fisher to table action until the next Council meeting.

**MOTION PASSED UNANIMOUSLY**

**10. DISCUSS, CONSIDER, AND ADOPT ANNEXATION ORDINANCE #2012-0618-01. SUBJECT ANNEXATION PROPERTY LOCATION IS THE EASTERN EDGE OF THE PLANNED DEVELOPMENT COMMONLY KNOWN AS VILLAGE AT CROSS ROADS. THE PROPERTY IS NORTH OF HIGHWAY 380, AND CONTIGUOUS TO THE EASTERN EDGE OF THE TOWN LIMITS.**

**ORDINANCE #2012-0618-01**

## MINUTES

**AN ORDINANCE OF THE TOWN OF CROSS ROADS, TEXAS, ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE TOWN OF CROSS ROADS, DENTON COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID TOWN SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN THE TOWN LIMITS, AND GRANTING TO SAID TERRITORY AND TO ALL FUTURE INHABITANTS OF SAID PROPERTY ALL OF THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID FUTURE INHABITANTS BY ALL OF THE ACTS AND ORDINANCES OF THE SAID TOWN; ADOPTING A SERVICE PLAN; AND PROVIDING AN EFFECTIVE DATE**

**MOTION** – Councilmember Fisher made a motion seconded by Councilmember Kille to adopt Annexation Ordinance # 2012-0618-01. Subject property location is the eastern edge of the planned development commonly known as Village at Cross Roads. The property is north of US Highway 380, and contiguous to the eastern edge of the town limits.

**MOTION PASSED UNANIMOUSLY**

**11. MAYOR SMITH RECESSED THE REGULAR COUNCIL MEETING AND CONVENED A PUBLIC HEARING TO RECEIVE INPUT ON THE FOLLOWING AGENDA ITEMS AT 7:43 PM.**

Proposed Zone Change application #2012-0508-01PP. Applicant Daniel Millner on behalf of property owner Frank Liu, Sage Crossroads, requests to amend planned development Ordinance #2005-0912-01, by revising Section IV – Commercial Development Standards – Part E-V (Signage) in existing zoning ordinance from the height of monument signs shall not exceed twenty(20) feet to shall not exceed forty (40) feet. The subject property is located at the North East corner of Highway 380 and FM 424.

**12. MAYOR SMITH ADJOURNED THE PUBLIC HEARING AND RECONVENED THE REGULAR COUNCIL MEETING AT 8:07 PM.**

**13. DISCUSS, CONSIDER, AND ACT ON PROPOSED MAJOR ZONE CHANGE AMENDMENT APPLICATION #2012-0508-01ZC. APPLICANT DANIEL MILLNER ON BEHALF OF PROPERTY OWNER FRANK LIU, SAGE CROSSROADS REQUESTS TO AMEND PLANNED DEVELOPMENT ORDINANCE #2005-0912-01, BY REVISING SECTION IV – COMMERCIAL DEVELOPMENT STANDARDS – PART E-V (SIGNAGE) IN EXISTING ZONING ORDINANCE FROM THE HEIGHT OF**

## MINUTES

**MONUMENT SIGNS SHALL NOT EXCEED TWENTY(20) FEET TO SHALL NOT EXCEED FORTY (40) FEET. THE SUBJECT PROPERTY IS LOCATED AT THE NORTH EAST CORNER OF HIGHWAY 380 AND FM 424.**

**MOTION** – Councilmember Russo made a motion seconded by Councilmember Dickey to amend Planned Development Ordinance # 2005-0912-01 by revising section IV – commercial development standards – part E-V (signage) in existing zoning ordinance from the height of monument signs shall not exceed two (2) thirty-five foot (35') by twenty-three and one-half foot (23.5') monument signs to be installed on US Highway 380 frontage. Also to allow four (4) twenty foot (20') by thirteen foot (13') wide of which one of them to be installed on FM 424 frontage.

**AYE** – Councilmembers Fisher, Kille, and Russo

**ABSTAIN** – Councilmember Dickey

**MOTION PASSED**

**14. DISCUSS, CONSIDER, AND ACT ON APPOINTMENT OF COUNCILMEMBER TO FILL VACATED COUNCIL SEAT.**

**MOTION** – Councilmember Kille made a motion to appoint Virden Seybold to serve the remaining term of the vacated council seat.

**MOTION DIED FOR LACK OF A SECOND**

**MOTION** – Councilmember Russo made a motion seconded by Councilmember Dickey to appoint Bruce Birdsong to serve the remaining term of the vacated council seat.

**MOTION PASSED UNANIMOUSLY**

**15. VISITORS'/CITIZENS' FORUM INPUT FOR ITEMS NOT ON THE AGENDA. NO DELIBERATION OR DISCUSSION MAY TAKE PLACE BY THE TOWN COUNCIL DURING THIS AGENDA ITEM**

## MINUTES

Alan Hauf addressed the council regarding the positive feed back he has received regarding the Community Farmer's Market.

**16. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS - NO DELIBERATION OR DISCUSSION MAY TAKE PLACE BY THE TOWN COUNCIL DURING THIS AGENDA ITEM**

No requests made.

**17. MAYOR SMITH RECESSED THE REGULAR MEETING AND CONVENED AN EXECUTIVE SESSION AT 8:40 PM.** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.074 of the Texas Government Code. Personnel performance review, goals, and succession.

No action taken.

**18. MAYOR SMITH ADJOURNED EXECUTIVE SESSION AND RECONVENED THE REGULAR COUNCIL MEETING AT 9:30 PM.**

**19. TIME, DATE, AND LOCATION OF NEXT MEETINGS** - All citizens are invited to participate.

Administrative Staff Meeting – 3:00 PM Monday, July 2, 2012, Conference Room

Planning & Zoning Commission Meeting – 7:00 PM, July 3, 2012, Council Chambers

July 4<sup>th</sup> Holiday – Town Hall Offices Closed

Economic Development Meeting – 7:00 PM, Monday, July 9, 2012, Conference Room

Park Board Meeting – 7:00 PM, Tuesday, July 10, 2012, Town Hall

Comprehensive Planning Committee Meeting - 7:00 PM, Wednesday, July 11, 2012, Council Chambers

Road Repair Committee Meeting - 7:00 PM, Thursday, July 12, 2011, Conference Room

Town Council Meeting – 7:00 PM, Monday, July 16, 2012, Council Chamber



MINUTES

**20. MOTION FOR ADJOURNMENT**

**MOTION** – Councilmember Fisher made a motion seconded by Councilmember Dickey to adjourn.

**MOTION PASSED UNANIMOUSLY**

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Approved by Mayor Steve Smith

Date

I, Katherine M. Ritchie, Town Secretary of, Town of Cross Roads, Denton County, Texas, do hereby certify that the following Council Meeting Minutes are a true and correct record of the proceedings from the Town Council Meeting.

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Town Secretary Katherine M. Ritchie      Date