



**MINUTES OF WORKSHOP AND REGULAR TOWN COUNCIL
MEETING FOR THE TOWN OF CROSS ROADS
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS
Monday, May 20, 2013
WORKSHOP SESSION – 6:00 P.M.
REGULAR SESSION – 7:00 P.M.**

**TOWN OF CROSS ROADS
COUNTY OF DENTON, TEXAS**

The Town Council of the Town of Cross Roads, Texas, met in a Regular Session on Monday, May 20, 2013. The meeting was held within the boundaries of the Town and was open to the public.

WORKSHOP SESSION – 6:00 PM

1. CALL TO ORDER – 6:00 P.M.

2. ROLL CALL

	PRESENT	ABSENT
Mayor Smith	X	
Councilmember Birdsong	X	
Councilmember Fisher	X	
Councilmember Kille	X	
Councilmember Russo	X	
Councilmember Dickey		X

Mayor Smith stated that there will be no action taken on the next two Workshop agenda items. Council is here to receive information and input from residents.

Agenda Item #3 will be placed on the June 4, 2013 Planning & Zoning Commission for an additional public input item and also a recommendation from the Committee; then return to the Council on June 17, 2013 for input and action.

Agenda Item #4 is just beginning the discussions regarding Law Enforcement Options, this item will be placed on future agendas, and, when needed, Town Hall meetings will be scheduled.

3. RECEIVE CITIZEN INPUT REGARDING PROPOSED CHANGES TO ARTICLE 3 SECTION 8 “TREE PRESERVATION AND PROTECTION” OF THE TOWN OF CROSS ROADS CODE OF ORDINANCES; DISCUSSION OF SAME.

Council member Birdsong thanked members of the Parks Board’s Tree sub-committee for their work and introduced those in attendance. Council member Birdsong and sub-committee members provided the Town Council with their proposed revisions of Article 3, Section 8 “Tree Preservation and Protection” and held an informal discussion with the audience.

4. LAW ENFORCEMENT OPTIONS; DISCUSSION OF SAME.

Mayor Smith stated the options that the Council has – enter into an Interlocal Agreement with Denton County Sherriff’s Office, enter into a Multi-Agency Agreement, do nothing until the Sherriff’s Office tells us that the Town needs to do something, or create a Town of Cross Roads department. Council held an informal discussion with the audience.

5. DISCUSSION OF AGENDA ITEMS POSTED FOR CONSIDERATION ON THE REGULAR SESSION AGENDA FOR APRIL 15, 2013.

No discussion.

Mayor Smith called a short recess at 6:56 p.m.

CONVENE INTO REGULAR SESSION – START TIME 7:12 PM

6. MAYOR'S ANNOUNCEMENTS AND UPDATES

- **Commercial / Residential Development**
- **Community Events**
- **Public Input Reminders**
- **MDD Implementation Next Steps**
- **Voter Turnout**

Mayor Smith gave an update to Council and addressed questions of his update. Discussion only, no action taken.

7. COUNCILMEMBERS' ANNOUNCEMENTS AND UPDATES

- a. Council member Fisher**
- **Little Free Libraries**

Council member Fisher mentioned Little Free Libraries.

8. CITIZENS INPUT FOR ITEMS ON THE AGENDA.

Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.

No citizens address the Council.

9. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING APRIL FINANCIAL REPORTS.

Motion made by Council member Fisher, seconded by Council member Russo, to approve the April Financial Reports as presented. Motion carried unanimously.

10. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE APRIL 15, 2013 TOWN COUNCIL MEETING MINUTES.

Motion made by Council member Russo, seconded by Council member Fisher, to approve the April 15, 2013 Town Council Meeting Minutes as presented. Motion carried unanimously.

11. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING APPROVAL OF A LANDSCAPE PLAN EXCEPTION FOR CVS PHARMACY.

Motion made by Council member Birdsong, seconded by Council member Fisher, to approve the Landscape plan exception to relocate one existing crepe myrtle to the side of the building, replace existing three-gallon bushes with seven-gallon bushes as is on the plan and move the shrubs along the curb from five feet to three feet as specified on the Plan. Motion carried unanimously.

12. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING REAPPOINTING TOWN SERVICE CONTRACTORS:

- a. Municipal Court Judge Angie Warner**
- b. Code Enforcement Officer Mike Carroll**
- c. Building and Inspection Official Rodney Patterson**

- d. **Town Engineer Jason Pool**
- e. **Fire Marshall Brian Gilmore**

Mayor Smith made a recommendation to renew for eighteen months to allow for the reappointments to align with the budget cycle and to allow for scope of work for each contractor, including pay scheduling discussions during budget.

Motion made by Council member Kille, seconded by Council member Fisher, to renewal contracts for eighteen months at the proposed rates. Motion carried unanimously.

13. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING APPROVAL OF EXPENDITURES FOR SECURITY AND NETWORK IMPROVEMENTS FOR TOWN HALL.

Motion made by Council member Fisher seconded by Council member Birdsong to accept the proposal for the larger backup drives, three-year contract for security licenses and the remaining items in the proposal. Motion carried unanimously.

14. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING ADMINISTRATIVE, SELECT COMMISSIONS, COMMITTEES, BOARDS, AND TASKFORCE UPDATES:

- a. **April Economic Development Committee Meeting Update – Chair Sheehy**
- b. **April Comprehensive Planning Committee Meeting Update – Chair Seybold**
- c. **April Planning & Zoning Commission Meeting Update – Chair Moore**
- d. **April Park Board Meeting Update – Chair Bacon**

Committee Chairs updated Council regarding their March meetings and addressed questions; discussion only, no action taken.

Mayor Smith opened the Public Hearing at 8:03 P.M.

CONVENE INTO PUBLIC HEARING

15. CONDUCT PUBLIC HEARING TO HEAR PUBLIC INPUT REGARDING A PROPOSED ZONING CHANGE FROM RESIDENTIAL TO C-2 COMMERCIAL OF PROPERTY BEING REAL PROPERTY LOCATED AT FISHTRAP ROAD AND HIGHWAY 377, AND BEING DESCRIBED AS LOT 2, BLOCK 1, OF THE CROSSROADS VILLAGE ESTATES NO. 2 ADDITION TO THE TOWN OF CROSS ROADS, DENTON COUNTY, TEXAS, ACCORDING TO THE PLAT THEREOF RECORDED IN CABINET K AT PAGE 260 OF THE MAP RECORDS OF DENTON COUNTY, TEXAS.

No citizens addressed the Council.

16. CONDUCT PUBLIC HEARING TO HEAR PUBLIC INPUT REGARDING AMENDING CHAPTER 14 OF THE TOWN OF CROSS ROADS CODE OF ORDINANCES TO ADD A DEFINITION TO “BANKS AND FINANCIAL INSTITUTIONS” AS BUSINESSES THAT SERVE AS DEPOSITORIES FOR MONEY, INVESTMENT BROKERAGE HOUSES, AND FINANCIAL INSTITUTIONS THAT PROVIDE MONETARY SERVICES IN ADDITION TO MAKING LOANS.

No citizens addressed the Council.

17. CONDUCT PUBLIC HEARING TO HEAR PUBLIC INPUT REGARDING AMENDING CHAPTER 4 OF THE TOWN OF CROSS ROADS CODE OF ORDINANCES TO PROVIDE FOR CLASSIFICATIONS OF SEXUAL ORIENTED BUSINESSES AND TO PROVIDE REGULATIONS FOR THE OPERATION OF SEXUALLY ORIENTED BUSINESSES.

No citizens addressed the Council.

Mayor Smith closed the Public Hearing and reconvened into Regular Session at 8:05 P.M.

RECONVENE INTO REGULAR SESSION

- 18. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN ORDINANCE REGARDING A PROPOSED ZONING CHANGE FROM RESIDENTIAL TO C-2 COMMERCIAL OF PROPERTY BEING REAL PROPERTY LOCATED AT FISHTRAP ROAD AND HIGHWAY 377, AND BEING DESCRIBED AS LOT 2, BLOCK 1, OF THE CROSSROADS VILLAGE ESTATES NO. 2 ADDITION TO THE TOWN OF CROSS ROADS, DENTON COUNTY, TEXAS, ACCORDING TO THE PLAT THEREOF RECORDED IN CABINET K AT PAGE 260 OF THE MAP RECORDS OF DENTON COUNTY, TEXAS.**

TOWN OF CROSS ROADS
ORDINANCE NO. 2013-0520-01

AN ORDINANCE OF THE TOWN OF CROSS ROADS, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE, PLAN AND MAP OF THE TOWN OF CROSS ROADS, TEXAS, BY GRANTING A CHANGE IN ZONING FROM SF - RESIDENTIAL DISTRICT TO C-2 RETAIL AND GENERAL COMMERCIAL SUBDISTRICT OF THE C - COMMERCIAL DISTRICT FOR REAL PROPERTY LOCATED AT FISHTRAP ROAD AND FM 377 AND DESCRIBED AS LOT 2, BLOCK 1, OF THE CROSSROADS VILLAGE ESTATES NO. 2 ADDITION TO THE TOWN OF CROSS ROADS, DENTON COUNTY, TEXAS; PROVIDING DEVELOPMENT AND USE STANDARDS; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND, PROVIDING AN EFFECTIVE DATE.

Motion made by Council member Russo, seconded by Council member Kille, to approve Ordinance No. 2013-0520-01 as presented. Motion carried unanimously.

- 19. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN ORDINANCE AMENDING CHAPTER 14 OF THE TOWN OF CROSS ROADS CODE OF ORDINANCES TO ADD A DEFINITION TO "BANKS AND FINANCIAL INSTITUTIONS" AS BUSINESSES THAT SERVE AS DEPOSITORIES FOR MONEY, INVESTMENT BROKERAGE HOUSES, AND FINANCIAL INSTITUTIONS THAT PROVIDE MONETARY SERVICES IN ADDITION TO MAKING LOANS.**

TOWN OF CROSS ROADS
ORDINANCE NO. 2013-0520-02

AN ORDINANCE OF THE TOWN OF CROSS ROADS, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF CROSS ROADS, TEXAS, BY AMENDING SECTION 14.03.003 OF DIVISION 1 ("GENERALLY") OF ARTICLE 14.03 (THE "COMPREHENSIVE ZONING ORDINANCE") OF CHAPTER 14 ("ZONING") TO ADD A DEFINITION AND REGULATIONS FOR ALTERNATIVE FINANCIAL ESTABLISHMENTS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND, PROVIDING AN EFFECTIVE DATE.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve Ordinance No. 2013-0520-02 and direct staff to amend the ordinance to clarify that alternative financial establishments would be allowable only by Special Use Permit. Motion carried unanimously.

- 20. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION AND SPECIAL ELECTION FOR THE TOWN OF CROSS ROADS HELD ON MAY 11, 2013 FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS AT LARGE, AND AUTHORIZING THE CREATION OF THE CROSS ROADS MUNICIPAL DEVELOPMENT DISTRICT AND THE IMPOSITION OF A SALES AND USE TAX AT THE RATE OF ONE-FOURTH OF ONE PERCENT (1/4%) FOR THE**

PURPOSE OF FINANCING DEVELOPMENT PROJECTS BENEFICIAL TO THE DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.

TOWN OF CROSS ROADS
ORDINANCE NO. 2013-0520-03

AN ORDINANCE OF THE TOWN OF CROSS ROADS, TEXAS, CANVASSING THE RETURNS, INCLUDING THE RETURNS OF EARLY VOTING BALLOTS CAST IN CONNECTION THEREWITH, AND DECLARING THE RESULTS OF THE GENERAL AND SPECIAL ELECTION HELD ON MAY 11, 2013, AS SUCH RETURNS RELATE TO THE ELECTION OF THREE (3) COUNCIL MEMBERS FOR TWO (2) YEAR TERMS TO THE TOWN OF CROSS ROADS TOWN COUNCIL, TO THE PROPOSITION RELATED TO AUTHORIZING THE CREATION OF THE CROSS ROADS MUNICIPAL DEVELOPMENT DISTRICT AND THE IMPOSITION OF A SALES AND USE TAX AT THE RATE OF ONE-FOURTH OF ONE PERCENT (1/4%) FOR THE PURPOSE OF FINANCING DEVELOPMENT PROJECTS BENEFICIAL TO THE DISTRICT; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR THE CONFIRMATION OF VOTE TABULATIONS; IDENTIFYING THE OFFICIALS ELECTED AND TERMS OF OFFICE; AUTHORIZING THE ISSUANCE OF CERTIFICATES OF ELECTION; PROVIDING FOR THE ENACTMENT OF THE PROPOSITION; AUTHORIZING THE ISSUANCE OF THE CANVASS OF THE GENERAL AND SPECIAL ELECTION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Council member Russo, seconded by Council member Fisher, to approve Ordinance No. 2013-0520-03 as presented. Motion carried unanimously.

21. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A RESOLUTION OF THE TOWN OF CROSS ROADS, TEXAS APPROVING PASSAGE OF THE MUNICIPAL DISTRICT TAX POLICY STATEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

TOWN OF CROSS ROADS
RESOLUTION NO. 2013-0520-01

A RESOLUTION OF THE TOWN OF CROSS ROADS TEXAS, APPROVING PASSAGE OF THE MUNICIPAL DISTRICT TAX POLICY STATEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Council member Kille, seconded by Council member Birdsong, to approve Resolution No. 2013-0520-03 as presented. Motion carried unanimously.

22. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AMENDING CHAPTER 4 OF THE TOWN OF CROSS ROADS CODE OF ORDINANCES TO PROVIDE FOR CLASSIFICATIONS OF SEXUAL ORIENTED BUSINESSES AND TO PROVIDE REGULATIONS FOR THE OPERATION OF SEXUALLY ORIENTED BUSINESSES.

Discussion only; no action taken.

23. OATH OF OFFICE TO BE ADMINISTERED BY TOWN SECRETARY SHANNON DEPRATER AND PRESENTATION OF CERTIFICATES OF ELECTION FROM TOWN SECRETARY SHANNON DEPRATER TO NEWLY ELECTED COUNCIL MEMBERS.

Town Secretary DePrater administered the Oath of Office, Statement of Appointed Official and presented the Certificate of Election to newly elected Council members Wally Kille, Larry Fisher, and Bruce Birdsong.

24. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING NAMING THE OFFICIAL NEWSPAPER OF RECORD FOR THE TOWN OF CROSS ROADS.

Motion made by Council member Russo, seconded by Council member Fisher, to make a recommendation that the official newspaper of the Town of Cross Roads be the Pilot Point Post Signal. Motion carried unanimously.

Council member Fisher requested that the Town continue dual postings in both the Pilot Point Post Signal and Denton Record Chronicle Newspapers.

25. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING SETTING A DATE AND TIME FOR THE TOWN OF CROSS ROADS VISIONING WORKSHOP.

Council directed Staff to schedule the Visioning Workshop immediately following the Administrative Staff meeting on Monday, June 3, 2013.

26. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE APPOINTMENT OF MAYOR PRO TEM FOR A TERM OF ONE YEAR

Motion made by Council member Kille seconded by Council member Birdsong, to appoint Tony Russo as Mayor Pro Tem for a term of one year. Motion carried unanimously.

27. CITIZENS INPUT FOR ITEMS NOT ON THE AGENDA.

Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. The Town Council is restricted from discussing or taking action on items not posted on the agenda. Action on your statement may only be taken at a future meeting.

Viriden Seybold, 1501 Oak View requested that the Town Council to invest in a PA system for the Council Chambers for both public and community meetings.

28. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

No Town Council deliberation or discussion may take place during this agenda item.

No items were requested by Council.

29. FUTURE MEETINGS

All scheduled meetings are held in the Council Chambers. All citizens are invited to participate; schedule may change.

- Comprehensive Planning Meeting - Wednesday, May 22, 2013 at 7:00 PM
- Administrative Staff Meeting - Monday, June 3, 2013 at 3:00 PM
- Planning & Zoning Commission Meeting - Tuesday, June 4, 2013 at 7:00 PM
- Park Board Meeting – Tuesday, June 11, 2013 at 7:00 PM
- Comprehensive Planning – Wednesday, June 12, 2013 at 7:00 PM
- Town Council Meeting – Monday, June 17, 2013 at 7:00 PM
- Economic Development Committee Meeting - Monday, June 24, 2013 at 7:00 PM

30. ADJOURN

Mayor Smith adjourned the meeting at 8:40 p.m.



Shannon DePrater, TRMC, Town Secretary
Town of Cross Roads, Texas



Steve Smith, Mayor
Town of Cross Roads, Texas