



**MINUTES OF WORKSHOP AND REGULAR TOWN COUNCIL
MEETING FOR THE TOWN OF CROSS ROADS
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS
Monday, August 19, 2013
WORKSHOP SESSION – 6:00 P.M.
REGULAR SESSION – 7:00 P.M.**

**TOWN OF CROSS ROADS
COUNTY OF DENTON, TEXAS**

The Town Council of the Town of Cross Roads, Texas, met in a Regular Session on Monday, August 19, 2013. The meeting was held within the boundaries of the Town and was open to the public.

WORKSHOP SESSION – 6:00 PM

1. CALL TO ORDER – 6:00 P.M.

Mayor Smith called the Workshop to order at 6:00 p.m. and moved Agenda Item #2, Roll Call to the Regular Session.

2. FISCAL YEAR 2013-14 BUDGET OVERVIEW; DISCUSSION OF SAME.

Mayor Smith presented the current proposed Fiscal Year 2013-2014 to Council and residents.

3. LAW ENFORCEMENT OPTIONS; DISCUSSION OF SAME.

Mayor Smith presented the law enforcement options the Town has and answered questions from Council and residents.

4. DISCUSSION OF AGENDA ITEMS POSTED FOR CONSIDERATION ON THE REGULAR SESSION AGENDA FOR AUGUST 19, 2013.

No discussion.

CONVENE INTO REGULAR SESSION – 7:05 PM

2. ROLL CALL

	PRESENT	ABSENT
Mayor Smith	X	
Council member Birdsong	X	
Council member Fisher	X	
Council member Kille	X	
Council member Russo	X	
Council member Dickey	X	

6. MAYOR'S ANNOUNCEMENTS AND UPDATES

- **Commercial / Residential Development**
- **Community Events**

Mayor Smith gave an update to Council and addressed questions of his update. Discussion only, no action taken.

7. COUNCILMEMBERS' ANNOUNCEMENTS AND UPDATES

Council member Fisher provided an update regarding the Denton Independent School District Bond Election in November 2013. Discussion only, no action taken.

8. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING ADMINISTRATIVE, SELECT COMMISSIONS, COMMITTEES, BOARDS, AND TASKFORCE UPDATES:

a. Planning & Zoning Commission Update – Chair Moore

Chair Moore updated Council regarding the August Planning & Zoning Commission meeting and addressed questions; discussion only, no action taken.

9. CITIZENS INPUT FOR ITEMS ON THE AGENDA.

Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.

No citizens requested to speak.

Mayor Smith convened into Public Hearing at 7:17 P.M.

CONVENE INTO PUBLIC HEARING

10. CONDUCT A PUBLIC HEARING TO HEAR PUBLIC INPUT REGARDING PRELIMINARY PLAT APPLICATION #2013-0708-01PP FOR SUBJECT PROPERTY LOCATED 1301 KEYES LANE.

No citizens requested to speak.

11. CONDUCT A PUBLIC HEARING TO HEAR PUBLIC INPUT REGARDING REPLAT APPLICATION #2013-0703-01RP FOR PROPERTY LOCATED AT THE NORTHWEST CORNER OF OAK GROVE ROAD AND US HIGHWAY 380.

No citizens requested to speak.

12. CONDUCT A PUBLIC HEARING TO HEAR PUBLIC INPUT REGARDING THE TOWN OF CROSS ROADS PROPOSED FISCAL YEAR 2013-14 BUDGET.

No citizens requested to speak.

13. CONDUCT PUBLIC HEARING #1 TO HEAR PUBLIC INPUT REGARDING PROPOSED ANNEXATION OF A TRACT OF LAND DESCRIBED AS THE OAK GROVE RETAIL SUBDIVISION SITUATED AT THE NORTHWEST CORNER OF US HWY 380 AND OAK GROVE ROAD.

No citizens requested to speak.

14. CONDUCT PUBLIC HEARING #2 TO HEAR PUBLIC INPUT REGARDING PROPOSED ANNEXATION OF A TRACT OF LAND DESCRIBED AS THE OAK GROVE RETAIL SUBDIVISION SITUATED AT THE NORTHWEST CORNER OF US HWY 380 AND OAK GROVE ROAD.

No citizens requested to speak.

Mayor Smith reconvened into Regular Session at 7:20 P.M.

RECONVENE INTO REGULAR SESSION

15. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING PRELIMINARY PLAT APPLICATION #2013-0708-01PP FOR SUBJECT PROPERTY LOCATED 1301 KEYES LANE.

Motion made by Council member Fisher, seconded by Council member Birdsong, to accept Preliminary Plat Application #2013-0708-01PP. Motion carried unanimously.

16. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING REPLAT APPLICATION #2013-0703-01RP FOR PROPERTY LOCATED AT THE NORTHWEST CORNER OF OAK GROVE ROAD AND US HIGHWAY 380.

Motion made by Council member Dickey, seconded by Council member Fisher, to accept Replat Application #2013-0703-01RP. Motion carried unanimously.

17. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE ANNEXATION OF A TRACT OF PROPERTY DESCRIBED AS THE OAK GROVE RETAIL SUBDIVISION SITUATED AT THE NORTHWEST CORNER OF US HWY 380 AND OAK GROVE ROAD.

Motion made by Council member Kille, seconded by Council member Fisher, to direct Staff to prepare an Ordinance allowing for annexation of the subject property to be approved by Council at the September 16, 2013 Town Council meeting, at least 20 days after tonight's meeting. Motion carried unanimously.

18. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A DEVELOPERS AGREEMENT BETWEEN THE TOWN OF CROSS ROADS AND CROSSROADS CROSSING, LTD. REGARDING THE ANNEXATION OF PROPERTY, THE CONTINUATION OF EXISTING USES FOLLOWING ANNEXATION, AND THE OFFER OF ECONOMIC DEVELOPMENT INCENTIVES.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve developers agreements between the Town of Cross Roads and Crossroads Crossing, Ltd. as written and authorize Mayor Smith to sign the agreement subject to the Town Attorney Berman's approval. Motion carried unanimously.

19. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN AMENDMENT TO THE 380 AGREEMENT WITH LOVETT COMMERCIAL.

No action taken.

20. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN ORDINANCE AMENDING CERTAIN LANDSCAPING AND DESIGN REQUIREMENTS RELATING TO OVERHEAD ELECTRIC UTILITY LINES CONTAINED IN THE GENERAL PLANNED DEVELOPMENT STANDARDS APPLICABLE TO A PLANNED DEVELOPMENT FOR 215 ACRES OF LAND SITUATED ON THE NORTH SIDE OF US HIGHWAY 380, ON THE EAST SIDE OF FM 424, AND ON THE SOUTH SIDE OF FISHTRAP ROAD.

No action taken.

Mayor Smith convened into Board of Adjustment at 7:32 P.M.

CONVENE INTO BOARD OF ADJUSTMENT

21. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A TEMPORARY ZONING VARIANCE TO THE VILLAGE AT CROSS ROADS COMMERCIAL PLANNED DEVELOPMENT SUBDIVISION AT THE NORTHEAST CORNER OF FM 424 AND US HIGHWAY 380 ALLOWING THE USE OF EXTERNAL STORAGE CONTAINERS DURING THE MONTHS OF OCTOBER THROUGH JANUARY 2014.

Motion made by Director Kille, seconded by Director Fisher, to approve a temporary zoning variance to the Village at Cross Roads Commercial Planned Development Subdivision for the use of eight external storage containers to be located behind the building, not blocking fire access during the months of October 2013 through January 2014. Motion carried unanimously.

Mayor Smith reconvened into Regular Session at 7:36 P.M.

Mayor Smith called a short break, reconvening at 7:42 P.M.

RECONVENE INTO REGULAR SESSION

22. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING LANDSCAPE PLANS FOR SUBJECT PROPERTY LOCATION BEING 8600 & 8700 US HIGHWAY 380.

No action taken.

23. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING COMMERCIAL BUILDING APPLICATION #2012-1220-01C FOR SUBJECT PROPERTY LOCATION BEING 8600 & 8700 US HIGHWAY 380.

No action taken.

24. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A TREE REMOVAL PERMIT FOR 8600 & 8700 US HIGHWAY 380.

Motion made by Council member Dickey, seconded by Council member Kille, to authorize removal of trees as presented by Town Engineer Pool. Motion carried unanimously.

25. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A TREE REMOVAL PERMIT FOR 411 FM 424.

No action taken.

26. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN INTERLOCAL COOPERATION AGREEMENT WITH DENTON COUNTY FOR PUBLIC IMPROVEMENT DISTRICT #1 ASSESSMENT COLLECTION.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve the Interlocal Cooperation Agreement with Denton County for Public Improvement District #1 Assessment Collection. Motion carried unanimously.

27. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE PROPOSED FIVE-YEAR VISION STATEMENT.

No action taken.

28. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE DEPOSITORY AGREEMENT PROPOSAL WITH POINT BANK.

Motion made by Council member Birdsong, seconded by Council member Dickey, to approve the depository agreement proposal. Motion carried unanimously.

29. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE REMOVAL OF TOWN ADMINISTRATOR KATHERINE RITCHIE FROM ALL BANK ACCOUNTS AND PROVIDE AN EFFECTIVE DATE.

Motion made by Council member Kille, seconded by Council member Fisher, to remove Town Administrator Katherine Ritchie from all bank accounts on August 30, 2013. Motion carried unanimously.

30. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS PUBLIC WORKS COUNCIL BALLOT FOR 2014 SUBREGION REPRESENTATIVE.

Motion made by Council member Fisher, seconded by Council member Birdsong, to designate Adam Ferguson, City of Krum as the North Central Texas Council of Governments Public Works Council 2014 Subregion Representative. Motion carried unanimously.

31. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING APPOINTMENT TO THE DENCO AREA 9-1-1 DISTRICT BOARD OF MANAGERS.

Motion made by Council member Dickey, seconded by Council member Birdsong, to vote for Sue Tejml to the Denco Area 9-1-1 District Board of Managers. Motion carried unanimously.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

32. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A PROCLAMATION DECLARING AUGUST 22, 2013 AS THE AUBREY 380 AREA CHAMBER OF COMMERCE DAY.

33. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE JUNE 17, 2013 TOWN COUNCIL MEETING MINUTES.

34. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE JULY 15, 2013 TOWN COUNCIL MEETING MINUTES.

35. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING THE AUGUST 5, 2013, SPECIAL SESSION TOWN COUNCIL MEETING MINUTES.

Motion made by Council member Fisher, seconded by Council member Dickey, to approve all Consent Agenda Items as presented. Motion carried unanimously.

RECONVENE INTO REGULAR SESSION

36. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN ORDINANCE OF THE TOWN OF CROSS ROADS, TEXAS, ESTABLISHING THE CROSS ROADS MUNICIPAL DEVELOPMENT DISTRICT.

No action taken.

37. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING JULY FINANCIAL REPORTS.

No action taken.

Mayor Smith moved Agenda Item #38 after the Executive Session:

38. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF KRUGERVILLE AND THE TOWN OF CROSS ROADS FOR THE CREATION OF A JOINT POLICE DEPARTMENT.

39. CITIZENS INPUT FOR ITEMS NOT ON THE AGENDA.

Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. The Town Council is restricted from discussing or taking action on items not posted on the agenda. Action on your statement may only be taken at a future meeting.

Carol Roberts, 900 North Pottershop, addressed Council, proposed an event to celebrate the Town's 40th Anniversary and Town Administrator Ritchie's Retirement for October 5, 2015, and asked the Town consider funding the event.

40. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

No Town Council deliberation or discussion may take place during this agenda item.

No requests were made.

41. FUTURE MEETINGS

All scheduled meetings are held in the Council Chambers. All citizens are invited to participate; schedule may change.

Mayor Smith listed future meetings.

Mayor Smith called a recess at 8:24 p.m.

Mayor Smith reconvened into Regular Session at 8:28 p.m.

Mayor Smith convened into Executive Session at 8:29 P.M.

EXECUTIVE SESSION

42. PURSUANT TO TEXAS GOVERNMENT CODE, ANNOTATED, SUBCHAPTER 551, SECTION 551.074(A) "PERSONNEL MATTERS", THE TOWN COUNCIL WILL CONVENE INTO CLOSED SESSION TO DISCUSS AND DELIBERATE ON THE APPOINTMENT, EVALUATION AND COMPENSATION FOR TOWN EMPLOYEES.

Mayor Smith also stated as authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney regarding agenda item #38, an Interlocal agreement between the City of Krugerville and the Town of Cross Roads for the creation of a Joint Police Department.

Mayor Smith reconvened into Regular Session at 9:27 P.M.

RECONVENE INTO REGULAR SESSION

38. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF KRUGERVILLE AND THE TOWN OF CROSS ROADS FOR THE CREATION OF A JOINT POLICE DEPARTMENT.

Motion made by Council member Birdsong, seconded by Council member Fisher, to approve the Interlocal Agreement between the City of Krugerville and the Town of Cross Roads for the creation of a Joint Police Department and authorize the mayor to sign upon condition of review of the Town Attorney. Motion carried unanimously.

43. CONSIDER AND TAKE APPROPRIATE ACTION ON MATTERS DISCUSSED IN THE EXECUTIVE SESSION.

No action taken.

44. ADJOURN

Motion made by Council member Birdsong, seconded by Council member Dickey, to adjourn. Meeting adjourned at 9:34 p.m.



Shannon DePrater, TRMC, Town Secretary
Town of Cross Roads, Texas



Steve Smith, Mayor
Town of Cross Roads, Texas