



**MINUTES OF WORKSHOP AND REGULAR SESSION TOWN
COUNCIL MEETING FOR THE TOWN OF CROSS ROADS
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS
Monday, September 16, 2013
WORKSHOP SESSION – 6:00 P.M.
REGULAR SESSION – 7:00 P.M.**

**TOWN OF CROSS ROADS
COUNTY OF DENTON, TEXAS**

The Town Council of the Town of Cross Roads, Texas, met in a Regular Session on Monday, September 16, 2013. The meeting was held within the boundaries of the Town and was open to the public.

WORKSHOP SESSION – 6:00 P.M.

- 1. Call to Order – 6:05 P.M.**
- 2. Fiscal Year 2013-14 Budget Overview; discussion of same.**

Mayor Smith presented the proposed Fiscal Year 2013-2014 to Council and residents.

- 3. Fiscal Year 2013-14 Committee Appointments Overview; discussion of same.**

The Town Council discussed the various applications received and vacancies on each committee/commission.

- 4. Vision Statement Overview; discussion of same.**

Council member Fisher discussed the proposed changes for the proposed vision statement.

- 5. Discussion of agenda items posted for consideration on the Regular Session Agenda for September 16, 2013.**

No discussion.

CONVENE INTO REGULAR SESSION – 7:08 P.M.

6. Roll Call

	PRESENT	ABSENT
Mayor Smith	X	
Council member Birdsong	X	
Council member Fisher	X	
Council member Kille	X	
Council member Russo	X	
Council member Dickey		X

7. Mayor's Announcements and Updates

- **Commercial / Residential Development**
- **Community Events**
 - **Peanut Festival – October 5, 2013**
 - **Roadside Cleanup – October 12, 2013**
- **US Highway 380 and Fishtrap/Moseley Intersection**

Mayor Smith gave an update to Council and addressed questions of his update. Discussion only, no action taken.

8. Council members' Announcements and Updates

Council member Fisher provided an update on commercial activity; Walmart's Grand Opening is scheduled for October 9th. Council member Fisher also relayed that he had a chat with the CVS manager and she has said, "They have blown the top off all of their projections – business is great". Mayor Smith shared that Whataburger is doing great as well. Discussion only, no action taken.

9. Commission and Committees Announcements and Updates

- **Planning & Zoning Commission – Chair Moore**
- **Parks Board Committee – Chair Bacon**
- **Comprehensive Planning Committee – Mr. Pete Carrothers**

Committee Chairs updated Council regarding their last meeting and addressed questions; discussion only, no action taken.

10. Citizens Input for Items ON the Agenda

Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.

No citizens requested to speak.

11. Consider and take appropriate action regarding the August 19, 2013 Town Council Meeting Minutes.

Motion made by Council member Russo, seconded by Council member Kille, to approve the August 19, 2013 Meeting Minutes as presented. Motion carried unanimously.

12. Consider and take appropriate action regarding the July 2013 Financial Reports.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve the July 2013 Financial Reports as presented. Motion carried unanimously.

Mayor Smith convened into Public Hearing at 7:31 p.m.

PUBLIC HEARING

13. Conduct a Public Hearing to hear Public Input regarding the Town of Cross Roads Proposed Fiscal Year 2013-2014 Budget.

No citizens requested to speak.

Mayor Smith reconvened into Regular Session at 7:32 p.m.

RECONVENE INTO REGULAR SESSION

14. Consider and take appropriate action regarding a Platting Waiver Request #2013-0909-01 subject property being 1301 Keyes Lane.

Mr. Pohlman, 1301 Keyes Lanes, addressed the Council and explained his request for a platting waiver.

Motion made by Council member Fisher, seconded by Council member Birdsong, to deny Platting Waiver Request #2013-0909-01.

Amended motion made by Council member Fisher, seconded by Council member Birdsong, to deny the Platting Waiver Request and to waive Final Plat fees. Motion carried unanimously.

15. Consider and take appropriate action regarding Civil Plans Application #2013-0725-01CP for a proposed Taco Bell located inside Oak Grove Retail Subdivision.

Motion made by Council member Birdsong, seconded by Council member Kille, to approve Civil Plans #2013-0725-01CP as presented. Motion carried unanimously.

16. Consider and take appropriate action regarding Landscape Plans Application #2013-0725-01LP for a proposed Taco Bell located inside Oak Grove Retail Subdivision.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve Landscape Plans Application #2013-0725-01LP as presented. Motion carried unanimously.

17. Consider and take appropriate action regarding Commercial Building Application #2013-0725-01COM for Taco Bell located inside Oak Grove Retail Subdivision.

Motion made by Council member Birdsong, seconded by Council member Kille, to approve Commercial Building Application #2013-0725-01COM as presented. Motion carried unanimously.

18. Consider and take appropriate action regarding Landscape Plans Application #2012-1220-01LP for subject property location being 8600 & 8700 US Highway 380.

Motion made by Council member Birdsong, seconded by Council member Fisher, to approve Landscape Plans Application #2012-1220-01LP with the stipulation to remove all irrigation out of the TxDot Right of Way. Motion carried unanimously.

19. Consider and take appropriate action regarding Commercial Building Application #2012-1220-01COM for subject property location being 8600 & 8700 US Highway 380.

Motion made by Council member Kille, seconded by Council member Fisher, to approve Commercial Building Application #2012-1220-01COM as long as the Building Official's outstanding three comments are met. Motion carried unanimously.

20. Consider and take appropriate action regarding Sign Variance Application #2013-0905-01SV (Front Wall) for Mountain Vapor located at 10000 US Highway 380, Suite #400.

Motion made by Council member Kille, seconded by Council member Fisher, to approve Sign Variance Application #2013-0905-01SV as presented. Motion carried unanimously.

21. Consider and take appropriate action regarding Sign Variance Application #2013-0905-02SV (West Wall) for Mountain Vapor located at 10000 US Highway 380, Suite #400.

Motion made by Council member Fisher, seconded by Council member Birdsong, to deny Sign Variance Application #2013-0905-02SV. Motion carried 3-1-0 with Council members Russo, Fisher and Birdsong voting for and Council member Kille voting against.

22. Consider and take appropriate action regarding Sign Variance Application #2013-0905-03SV for First Convenience Bank located inside Walmart.

Motion made by Council member Kille, seconded by Council member Russo, to approve Sign Variance Application #2013-0905-03SV as presented. Motion carried unanimously.

23. Consider and take appropriate action regarding Sign Variance Application #2013-0906-01SV for Subway located inside Walmart.

Motion made by Council member Kille, seconded by Council member Birdsong, to approve Sign Variance Application #2013-0906-01SV as presented. Motion carried unanimously.

24. Consider and take appropriate action regarding an Amendment to the 380 Agreement with Lovett Commercial.

Motion made by Council member Russo, seconded by Council member Kille, to approve Amendment to the 380 Agreement with Lovett Commercial as presented. Motion carried unanimously.

25. Consider and take appropriate action regarding the appointment of volunteers to the Town of Cross Roads various Committees and Commissions.

Motion made by Council member Fisher, seconded by Council member Kille, to appoint the following residents to the following:

Architecture Review Committee

Bruce	Birdsong
Lad	Doctor
Matt	Jennings
Shari	Trusty
Wally	Kille

Comprehensive Planning Committee

Pete	Carrothers
Lad	Doctor
Greg	Gaalema
Darell	Herbst
Kathy	Langley
Herman	Oosterwijk
Virden	Seybold
LaToni	Thomas
Jordan	Woodard
Tony	Russo

Municipal Development District

Larry	Fisher
Sheri	Hudak
Danny	Prins
Bill	Sheehy
Ross	Schraeder
Alternate LQ	Vann

Parks Board Committee

Gale	Bacon
Salvatore	Fazzino
Christine	Orosco
Sue	Shelton
Suzanne	Weaver

Planning & Zoning Commission

	Tom	Clark
	Alan	Hauf
	John	Lynn
Alternate	David	Meek
	Wes	Moore
	Bill	Sheehy

Northeast Police Department (NEPD) Commission

Dave	Hill
Noel	Johns
Jeff	Parrent
Jim	Siano
Steve	Smith
Mike	Starr

Road Clean-Up Committee

Paul	Hudak
Sheri	Hudak

Road Repair Committee

Kathy	Langley
David	Meek
Danny	Prins
Bill	Roberson
Jordan	Woodard

26. Consider and take appropriate action regarding an Abatement Order of any and all junk vehicles located at 2500 Moseley Road.

Motion made by Council member Fisher, seconded by Council member Birdsong, to authorize Abatement Order #2013-0916-01 as written. Motion carried unanimously.

27. Consider and take appropriate action authorizing the Building Committee to enter into negotiations with Links Construction, LLC for the building of the Town Hall Addition and to authorize the Mayor to sign the agreed upon contract.

Motion made by Council member Russo, seconded by Council member Fisher, to authorize the Building Committee to enter into negotiations with Links Construction, LLC for the building of the Town Hall Addition and to authorize the Mayor to sign the agreed upon contract. Motion carried unanimously.

28. Consider and take appropriate action regarding the proposed five-year Vision Statement.

Motion made by Council member Birdsong, seconded by Council member Russo, to approve the proposed Vision Statement, *“Cross Roads will be recognized as one of the best towns in Texas for families and businesses, offering a unique quality of life combining Texas Country living and quality shopping conveniences with accountable, fiscally responsible governance.”* Motion carried unanimously.

29. Consider and take appropriate action regarding proposed amendments to Article 4.04 (“Temporary Sales Permit”) of Chapter 4 (“Business Regulations”) of the Town of Cross Roads Code of Ordinances.

Motion made by Council member Fisher, seconded by Council member Kille, to approve amendments to Article 4.04 (“Temporary Sales Permit”) of Chapter 4 (“Business Regulations”) of the Town of Cross Roads Code of Ordinances and to direct Staff to draft an Ordinance for consideration for the October 21st Town Council meeting. Motion carried unanimously.

30. Consider and take appropriate action regarding the approval of the new Master Fee Schedule.

Motion made by Council member Kille, seconded by Council member Fisher, to approve the new Master Fee Schedule as presented and to direct Staff to draft the appropriate document to amend the fee schedule with an effective date of October 1st. Motion carried unanimously.

31. Consider and take appropriate action regarding the adoption of Fiscal Year 2013-2014 Town of Cross Roads Budget.

Motion made by Council member Russo, seconded by Council member Birdsong, to approve the Fiscal Year 2013-2014 Town of Cross Roads Budget. Motion carried unanimously.

32. Consider and take appropriate action regarding an Ordinance amending Ordinance 2005-0912-01, amending certain landscaping and design requirements relating to overhead electric utility lines to the Village of Cross Roads Planned Development.

Motion made by Council member Kille, seconded by Council member Fisher, to approve Ordinance #2013-0916-01 amending Ordinance 2005-0912-01, amending certain

landscaping and design requirements relating to overhead electric utility lines to the Village of Cross Roads Planned Development. Motion carried unanimously.

33. Consider and take appropriate action regarding an Ordinance annexing a tract of property described as the Oak Grove Retail Subdivision at the northwest corner of US Highway 380 and Oak Grove Road.

Motion made by Council member Fisher, seconded by Council member Kille, to approve Ordinance #2013-0916-02 annexing a tract of property described as the Oak Grove Retail Subdivision at the northwest corner of US Highway 380 and Oak Grove Road. Motion carried unanimously.

34. Consider and take appropriate action regarding an Ordinance establishing the Cross Roads Municipal Development District.

Motion made by Council member Kille, seconded by Council member Birdsong, to approve Ordinance #2013-0916-03 establishing the Cross Roads Municipal Development District and appointing the following members: Position 1 – Dan Prins, Position 2 – Bill Sheehy, Position 3 – Ross Schraeder, Position 4 – Larry Fisher, Position 5 – Sheri Hudak and Alternate LQ Vann. Motion carried unanimously.

35. Consider and take appropriate action regarding an Ordinance amending Subpart (b) of Article 3.03 (“Electrical Code”) of Chapter 3 (“Building Regulations”) of the Town of Cross Roads Code of Ordinances.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve Ordinance #2013-0916-04 amending Subpart (b) of Article 3.03 (“Electrical Code”) of Chapter 3 (“Building Regulations”) of the Town of Cross Roads Code of Ordinances. Motion carried unanimously.

36. Citizen Input for items NOT on the agenda.

Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.

No citizens requested to speak.

37. Town Council requests for future agenda items.

Council member Fisher requested non-smoking ban for October staff meeting.

38. Future meetings and events:

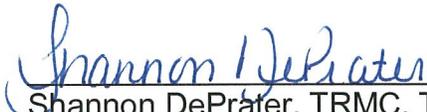
All scheduled meetings are held in the Council Chambers. All citizens are invited to participate; schedule may change.

- Planning & Zoning Commission Meeting – Tuesday, October 1, 2013 at 7:00 PM
- Administrative Staff Meeting – Monday, October 7, 2013 at 3:00 PM
- Park Board Meeting – Tuesday, October 8, 2013 at 7:00 PM
- Comprehensive Planning – Wednesday, Wednesday, October 9, 2013 at 7:00 PM
- Roadside Cleanup – Saturday, October 12, 2013 at 9:00 AM
- Town Council Meeting – Monday, October 21, 2013 at 7:00 PM

Mayor Smith listed future meetings.

39. Adjourn

Motion made by Council member Kille, seconded by Council member Birdsong, to adjourn. Meeting adjourned at 8:44 p.m.



Shannon DePrater, TRMC, Town Secretary
Town of Cross Roads, Texas



Steve Smith, Mayor
Town of Cross Roads, Texas

