



**MINUTES OF WORKSHOP AND REGULAR TOWN COUNCIL
MEETING FOR THE TOWN OF CROSS ROADS
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS
Monday, March 16, 2015
WORKSHOP SESSION – 6:00 P.M.
REGULAR SESSION – 7:00 P.M.**

Call to Order – 6:04 p.m.

WORKSHOP SESSION – 6:00 P.M.

1. Discussion of agenda items posted for consideration on the Regular Session Agenda for March 16, 2015.

Mayor Smith and Council discussed posted agenda items.

Mayor Smith called a short recess.

CONVENE INTO REGULAR SESSION – START TIME 7:08 P.M.

2. Roll Call

Attendee Name	Title	Status
Steve Smith	Mayor	Present
Bruce Birdsong	Council member	Present
Larry Fisher	Council member	Present
Alan Hauf	Council member	Present
Wally Kille	Council member	Present
Tony Russo	Council member	Present

3. Mayor’s Announcements and Updates

• Commercial / Residential Development

Mayor Smith gave an update and addressed questions of his update; discussion only, no action taken.

- Concrete medians at Fishtrap/Moseley/HWY380 – working on signal light
- Election
- Clean Up – April 11
- Movie in the Park – April 18

4. Council members’ Announcements and Updates

No Updates

5. Commission and Committees Announcements and Updates

- **Planning & Zoning Commission – Chair Meek**
- **Municipal Development District – President Hudak**
- **Park Board Committee – Chair Stevens**
- **Comprehensive Planning Committee – Chair Seybold**
- **Road Repair Committee – Chair Roberson**
- **Northeast Police Department Commission – Chief Edland**

Committee Chairs, or their representative, updated Council regarding their last meeting and addressed questions; discussion only, no action taken.

6. Citizens Input for Items **ON the Agenda**

Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment.

No Citizens Input.

7. Citizen Input for items **NOT on the Agenda**

Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.

No Citizens Input.

8. Consider and take appropriate action regarding the February 16, 2015 Regular Session Town Council Meeting Minutes.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve the February 16, 2015 Town Council Meeting Minutes as presented. Motion carried unanimously.

9. Consider and take appropriate action regarding the February 2015 Financial Report.

Motion made by Council member Hauf, seconded by Council member Fisher, to approve the February 2015 Financial Report as presented. Motion carried unanimously.

Moved to Agenda Item 31

10. Consider and take appropriate action regarding the Municipal Development District vacant position.

Motion made by Council member Fisher, seconded by Council member Birdsong, to appoint Dr. Greg Spears and Mr. Joe Barnett as alternates and appoint current

alternate Mr. LQ Vann to permanent position and to direct staff to amend current ordinance and bring back to Council. Motion carried unanimously.

11. Consider and take appropriate action regarding an Ordinance of the Town of Cross Roads adopting a new Thoroughfare Plan.

Motion made by Council member Birdsong, seconded by Council member Fisher, to approve Ordinance 2015-0316-01 adopting a new Thoroughfare Plan as submitted and direct Town Engineer to consider easements widths along 380, 377, add 424. Motion carried unanimously.

12. Consider and take appropriate action regarding a proposed Replat Application #2015-0116-01RP to divide one lot into two plated lots: subject property being Block A, Lot 5 (The Village at Cross Roads Commercial), Cross Roads, Texas.

Motion made by Council member Fisher, seconded by Council member Kille, to approve Replat Application #2015-0116-01RP to divide one lot into two plated lots; subject property being Block A, Lot 5 (The Village at Cross Roads Commercial) as presented. Motion carried unanimously.

13. Consider and take appropriate action regarding proposed Technical Site Plan Application; subject property being 11650 and 11750 US Highway 380 (The Village at Cross Roads Commercial, OP6 and OP7) Cross Roads, Texas.

Motion made by Council member Hauf, seconded by Council member Russo, to approve proposed Technical Site Plan Application; subject property being 11650 and 11750 US Highway 380 (The Village at Cross Roads Commercial OP6 and OP7). Motion carried unanimously.

14. Consider and take appropriate action regarding proposed Landscape Plan Application; subject property being 11650 and 11750 US Highway 380 (The Village at Cross Roads Commercial, OP6 and OP7) Cross Roads, Texas.

Motion made by Council member Birdsong, seconded by Council member Fisher, to accept proposed Landscape Plan Application; subject property being 11650 and 11750 US Highway 380 (The Village at Cross Roads Commercial, OP6 and OP7) with the stipulation of modifying the plan to comply with the PD. Motion carried unanimously.

15. Consider and take appropriate action regarding proposed Civil Plans Application; subject property being 11650 and 11750 US Highway 380 (The Village at Cross Roads Commercial, OP6 and OP7) Cross Roads, Texas.

Motion made by Council member Russo, seconded by Council member Kille, to accept proposed Civil Plans Application; subject property being 11650 and 11750 US Highway 380 (The Village at Cross Roads Commercial OP6 and OP7) subject to

Mustang's final approval. Motion carried unanimously.

16. Consider and take appropriate action regarding proposed Building Application #2015-0105-01COM; subject property being 11650 US Highway 380 (The Village at Cross Roads Commercial OP6) Cross Roads, Texas.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve proposed Building Application #2015-0105-01COM; subject property being 11650 US Highway 380 (The Village at Cross Roads Commercial OP6) subject to final approval of Town Building Official. Motion carried unanimously.

17. Consider and take appropriate action regarding proposed Building Application #2015-0105-02COM; subject property being 11750 US Highway 380 (The Village at Cross Roads Commercial OP7) Cross Roads, Texas.

Motion made by Council member Fisher, seconded by Council member Birdsong, to approve proposed Building Application #2015-0105-02COM; subject property being 11750 US Highway 380 (The Village at Cross Roads Commercial OP7) subject to final approval of Town Building Official. Motion carried unanimously.

18. Consider and take appropriate action regarding proposed Technical Site Plan Application; subject property being 11700 US Highway 380, (Walmart Fueling Station), Cross Roads, Texas.

Motion made by Council member Hauf, seconded by Council member Russo, to approve proposed Technical Site Plan Application; subject property being 11700 US Highway 380, (Walmart Fueling Station). Motion carried unanimously.

19. Consider and take appropriate action regarding proposed Landscape Plan; subject property being 11700 US Highway 380, (Walmart Fueling Station), Cross Roads, Texas.

Motion made by Council member Fisher, seconded by Council member Kille, to approve proposed Landscape Plan; subject property being 11700 US Highway 380, (Walmart Fueling Station). Motion carried unanimously.

20. Consider and take appropriate action regarding proposed Civil Plans Application; subject property being 11700 US Highway 380, (Walmart Fueling Station), Cross Roads, Texas.

Motion made by Council member Fisher, seconded by Council member Kille, to approve proposed Civil Plans Application; subject property being 11700 US Highway 380, (Walmart Fueling Station) subject to Mustang's final approval. Motion carried unanimously.

21. Consider and take appropriate action regarding proposed Building Plans Application #2015-0106-01COM; subject property being 11700 US Highway 380, (Walmart Fueling Station), Cross Roads, Texas.

Motion made by Council member Kille, seconded by Council member Fisher, to approve Building Plans Application #2015-0106-01COM; subject property being 11700 US Highway 380, (Walmart Fueling Station). Motion carried unanimously.

22. Consider and make recommendation regarding proposed Technical Site Plan Application; subject property being 11920 US Highway 380, (Jack in the Box), Cross Roads, Texas.

Motion made by Council member Hauf, seconded by Council member Fisher, to approve proposed Technical Site Plan Application; subject property being 11920 US Highway 380, (Jack in the Box). Motion carried unanimously.

23. Consider and take appropriate action regarding proposed Landscape Plan Application; subject property being 11920 US Highway 380, (Jack in the Box), Cross Roads, Texas.

Motion made by Council member Fisher, seconded by Council member Russo, to approve proposed Landscape Plan Application; subject property being 11920 US Highway 380, (Jack in the Box), subject to changing trees from 3 to 4 inches. Motion carried unanimously.

24. Consider and take appropriate action regarding proposed Civil Plans Application; subject property being 11920 US Highway 380, (Jack in the Box), Cross Roads, Texas.

Motion made by Council member Fisher, seconded by Council member Hauf, to approve proposed Civil Plans Application; subject property being 11920 US Highway 380, (Jack in the Box), subject to Mustang's final approval. Motion carried unanimously.

25. Consider and take appropriate action regarding proposed Building Plan Application #2015-0202-01COM; subject property being 11920 US Highway 380, (Jack in the Box), Cross Roads, Texas.

Motion made by Council member Birdsong, seconded by Council member Fisher, to approve Building Plan Application #2015-0202-01COM; subject property being 11920 US Highway 380, (Jack in the Box), pending the approval of the Town's Building Official. Motion carried unanimously.

26. Consider and take appropriate action regarding proposed Final Plat Application #2015-0202-01FP; subject property being 7700 US Highway 380 (Big Tex Retail), Cross Roads, Texas.

Motion made by Council member Birdsong, seconded by Council member Fisher, to approve Final Plat Application #2015-0202-01FP; subject property being 7700 US Highway 380 (Big Tex Retail), contingent upon Mustang's easement and cross access easement to properties east and west. Motion carried unanimously.

27. Consider and take appropriate action regarding proposed Technical Site Plan Application; subject property being 7700 US Highway 380 (Big Tex Retail), Cross Roads, Texas.

Motion made by Council member Fisher, seconded by Council member Kille, to approve Technical Site Plan Application; subject property being 7700 US Highway 380 (Big Tex Retail), subject to TxDot driveway approval. Motion carried unanimously.

28. Consider and take appropriate action regarding proposed Landscape Plan Application; subject property being 7700 US Highway 380 (Big Tex Retail), Cross Roads, Texas.

Motion made by Council member Russo, seconded by Council member Fisher, to approve Landscape Plan Application; subject property being 7700 US Highway 380 (Big Tex Retail), pending side screening and no trees in cross access easement. Motion carried unanimously.

29. Consider and take appropriate action regarding proposed Civil Plans Application; subject property being 7700 US Highway 380 (Big Tex Retail), Cross Roads, Texas.

Motion made by Council member Hauf, seconded by Council member Fisher, to approve proposed Civil Plans Application; subject property being 7700 US Highway 380 (Big Tex Retail), subject to side screening being met. Motion carried unanimously.

30. Consider and take appropriate action regarding proposed Building Remodel Application #2015-0202-03COM; subject property being 7700 US Highway 380 (Big Tex Retail), Cross Roads, Texas.

Motion made by Council member Russo, seconded by Council member Hauf, to approve Building Remodel Application #2015-0202-03COM; subject property being 7700 US Highway 380 (Big Tex Retail) pending Town's Building Official's approval. Motion carried unanimously.

31. Consider and take appropriate action regarding a variance request to screening requirements between two zoning districts; subject property being RJ Mosely Tract 101a, 99, 100 (Laguna Madre Traders) Cross Roads, Texas.

Motion made by Council member Russo, seconded by Council member Hauf, to approve Building Remodel Application #2015-0202-03COM; subject property being 7700 US Highway 380 (Big Tex Retail) pending Town's Building Official's approval. Motion carried unanimously.

32. Consider and take appropriate action regarding proposed changes to C – Commercial district's C-1 and C-2 Uses as stated in Section 14.03.076 of the Town of Cross Roads Code of Ordinances.

Motion made by Council member Fisher, seconded by Council member Birdsong, to direct Staff continue to research and to draft Ordinance for Review. Motion carried unanimously.

33. Town Council requests for future agenda items

No Town Council deliberation or discussion may take place during this agenda item.

No requests were made

Mayor Smith convened into Executive Session at 8:09 p.m.

CONVENE INTO EXECUTIVE SESSION

34. Pursuant to Texas Government Code, Section 551.071 (Consultation with Town Attorney) the Town Council will convene in executive session to consult with its Town Attorney "on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts" with the Act:

- (1) Discussion of laws and procedures associated with Annexations within the Town's Extraterritorial Jurisdiction.**

Mayor Smith reconvened into Regular Session at 9:13 p.m.

RECONVENE INTO REGULAR SESSION

35. Consider and take appropriate action regarding matters discussed in Executive Session.

No action taken.

36. Future meetings and events:

All scheduled meetings are held in the Council Chambers. All citizens are invited to participate; schedule may change.

- **CANCELLED** - Northeast Police Department Commission Meeting – Thursday, March 19, 2015

- **TOWN OFFICES CLOSED** – Friday, April 3, 2015 in observance of Good Friday
- *Administrative Staff Meeting – Monday, April 6, 2015 at 3:00 p.m.*
- *Municipal Development District Meeting – Monday, April 6, 2015 at 7:00 p.m.*
- *Future Land Use Plan Town Hall Meeting – Monday, April 6, 2015 at 7:00 p.m.*
- *Planning & Zoning Commission Meeting – Tuesday, April 7, 2015 at 7:00 p.m.*
- *Comprehensive Planning Committee Meeting – Wednesday, April 8, 2015 at 7:00 p.m.*
- *Spring Clean Up – Saturday, April 11, 2015*
- *Park Board Committee Meeting – Tuesday, April 14, 2015 at 7:00 p.m.*
- *Northeast Police Department Commission Meeting – Thursday, April 16, 2015 at 7:00 p.m.*
- *Movie in the Park – Saturday, April 18, 2015 beginning at Sundown*
- *Town Council Meeting – Monday, April 20, 2015 at 7:00 p.m.*

Mayor Smith listed the future events and meeting dates.

Adjourn

Motion made by Council member Fisher, seconded by Council member Kille, to adjourn. Meeting adjourned at 9:13 p.m.

Shannon DePrater, TRMC, Town Secretary
Town of Cross Roads, Texas

Steve Smith, Mayor
Town of Cross Roads, Texas